Loyola University Chicago  
School of Education  
Academic Council Minutes  
November 13, 2018  
1030 LT

Present: Michael Boyle, Siobhan Cafferty, Max Crumley-Effinger, Kelly Ferguson, Nancy Goldberger, Susan Graham, Lynne Golomb, Demetri Morgan, Michele Lia, Kate Phillippo, Wendy Threadgill, Charlie Tocci, Meng-Jia Wu, Eunju Yoon, Eden Young, Vesna Cejovic

Not Present: Rachel Fisher, David Slavsky

I. Call to Order

II. Review of October 16, 2018 Minutes
   a. Motion: Approve October minutes
      - First: LG
      - Second: KP
      - All in favor - Approved

III. Announcements
  a. DM gave an update on the Provost Search and suggested interested members look for more information on the Provost Search website. He shared there are many Provost openings across the country and the position is so challenging, top candidates can be picky. Candidates were encouraged by our fiscal conservativeness, yet had concerns around President Rooney’s non-traditional academic standing, and the state of the university regarding collective bargaining this past Spring. The search committee was generally pleased (60% pleased/40% not please) with the candidate pool, with only a few exceptions:
     i. Pool diversity, race and gender in particular
ii. Wanted more sitting Provosts

iii. Wanted candidates with more complex roles, for example overseeing multiple campuses

DM is optimistic we got the strongest candidates to campus.

IV. Consent Agenda

a. Motion to adopt agenda
   - First: SG
   - Second: DM
   - All in favor - Approved

b. Motion: LG motions Curriculum Committee approvals remain under the consent agenda as before, and going forward are only removed if further discussion of them is needed.
   - Second: KP
   - All in favor – Approved

c. Standing Committees: Monthly Updates

i. Curriculum Committee: The CC responded to the charge AC presented them regarding the development of guidelines for online courses. Discussion was encouraged by the group regarding this report. LG & MB discovered after meeting with University institutional designers, SOE courses are non-compliant with standards nor do we have a vision and strategy for how we want to implement these courses. Discussion ensued regarding who should take on the work towards compliance, vision, and strategy.

   - Motion: DM motioned to request that LG and MB follow up with University instructional designers for ideas on best practices and prepare a short memo with findings to AC ASAP, and separately in the December AC meeting discuss how we want to present at the January SOE meeting where we set aside time to discuss the vision of online education with the community as a whole.
   - Second: LG
   - All in favor - Approved

   - Motion: LG motioned to charge all committees with creating a “policies & procedures” folder to be hosted on Sakai containing key documents, descriptions of procedures, and other materials central to their committee’s work – a “committee chair tool kit” to be updated as necessary.
   - Second: DM
- All in favor – Approved

d. Administration

i. NG shared the following:
   - This month we gave out Pres Medallion to one of our undergrads.
   - School Ed Talks were very successful, and videos will come out later this month. Next set of talks are April 4th.
   - Saturday is our distinguished alumni awards even.

e. Leadership Council

i. The group had successful discussion around SOE vision and values that should inform the Dean search process.

f. Staff Report – No report

g. Student Report – No report

V. New Business

a. Motion: LG motioned to approve new course proposal for RMTD 520.
   - Second: KP
   - All in favor – Approved

b. Motion: KP motioned “FEC would like to request that at its Nov 13th meeting AC install Hank Bohanon to serve in the committee’s vacant Full professor position through the end of the 2018-2019 academic year. Hank has graciously agree to come in and assist. This will be particularly helpful when it comes to the review of Research Exceptional applications in January as I will be recusing myself from that process (for which the FEC has chosen Amy Heineke to act as Chair Pro-Tem).”
   - Second: DM
   - All in favor – Approved

c. Initial discussion of new process for allocating conference travel & professional development funds contingent upon budget reduction.

   - Motion: DM motions that CT asks for a written statement from Dean Slavsky about this years’ budget line expectation for next years’ faculty travel budget and whether or not there will be any changes to the travel support policy from the Deans Office. AC also requests that we be consulted on this process.
- Second: KP
  - All in favor – Approved

VI. Old Business

a. By-Laws Revisions
  - Motion: DM motioned to take up clerical and technical items needing to be revised in the by-law article 3 section H regarding secret ballot voting at our next meeting and table other substantive conversations for another meeting.
  - Second: MW
  - All in favor - Approved

  - Motion: DM motioned as chair of AC, CT sends a memo to the program chairs asking for faculty to weigh in on potential by-law changes and to submit those in writing to him.
  - Second: WT
  - All in favor – Approved

  - Motion: DM motioned CT send a note to the 2 chairs of the adhoc committee on status of promotion for clinical faculty requesting an update on where their conversations landed.
  - Second: WT
  - All in favor – Approved

Respectfully Adjourned at 12:59pm