I. Call to Order

II. Review of Minutes
   a. August 22, 2018

III. Announcements

IV. Consent Agenda

V. Reports (15 minutes)
   a. Standing Committees
      i. Monthly Updates
      ii. Memo from Faculty Evaluation Committee & in-person report at November meeting
      iii. Awards Committee to be allocated $1500 per award ($500 increase for Service Award)
   b. Administration
   c. Leadership Council
      i. Focus on reviewing graduate programs & increasing enrollments
      ii. Initial discussion of status of Diversity Committee & International Committee
iii. AC may be asked to establish new process for awarding faculty travel & professional development funds

d. Staff

e. Students

VI. New Business
  a. Appoint Seungho Moon to open seat on Awards Committee
  b. Charge Curriculum Committee with producing a report on online education within the SOE. Draft proposal:
     i. Request that Curriculum Committee provide a report outlining a broad vision for online education within the SOE that would inform the creation and evolution of online programs and courses. The Committee is asked to survey SOE programs regarding their current online learning practices, review best practices from other higher education institutions, and seek information from university administration about current resources and future direction for online education at LUC. The Committee is asked to synthesize these findings into a general framework to guide SOE’s decision making about and design of online learning experiences for its students. Finally, the Committee is asked to recommend a proper timeline and any necessary resources to complete the report.
     ii. Debra Sullivan, CC chair, to attend at 12noon

VII. Old Business
  a. Establish process for identifying a slate of bylaws revisions

VIII. Adjournment