



STUDENT ACCESSIBILITY CENTER

Sullivan Center, Suite 117
6339 N. Sheridan Road | Chicago, Illinois 60660
Phone: (773) 508-3700 | Fax: (773) 508-3810
SAC@LUC.edu

Accommodation Activation for Registered Students

This form is to be used only by students:

- who are **currently registered** with Student Accessibility Center
- who are **requesting the same accommodations as the previous semester**

Name: _____ Loyola ID #: 0000 _____
(First) (Last)

Email Address: _____@luc.edu Date: _____

You will receive an email when your letters are ready to be picked up.

I would like to pick up my letters from:

- Lake Shore Campus** - Sullivan Center Suite 117; Monday-Friday 8:30-5:00
- Water Tower Campus** - Maguire Hall 226; Monday-Friday (closed Wednesday) 8:30-5:00
- Maywood Campus** – letters will be sent via email
- Online classes** – letters will be sent via email

Course/Section (Example: BIOL 101)

If you would like to request new accommodations or have questions about your current accommodations, please contact our office to schedule an appointment with a Disability Specialist.

By signing this form, I agree to adhere by all SAC policies.

Signature of Student: _____ Date: _____