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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

I. Roll Call
   a. Senate called to order at 4:00
   b. Absent: Sen. Vanna

II. Visitors and Guest Speakers
   a. CFO Wayne Magdziarz
      i. I’ve been working here since 1978, first on WWW, and did my undergrad and graduate work here too.
      ii. I’d like to take 20 (40) minutes going through a few slides going through how we do our budgeting process at Loyola, and then would like to take questions.
      iii. I’ve been on this role for two years, and was previously on property side, so I’m happy to answer things that deal with that, too.
      iv. First, I want to talk about the whole industry, not just higher ed but also talk about Jesuit universities. Then, I’d like to talk about our fiscal health, then talk about reductions and investments university wide over the past 3 years. I’d also like to talk about future classes and tuition modeling, and then what we have to do to continue our good financial health.
      v. We are now in fiscal year ’19.
      vi. There have been many universities that have gone through many reactionary changes to their budgets: our sister school in Missouri woke up to a 16 million deficit, and could not fill needed positions: they actually had to downsize. We are sensitive to the fact that we don’t want to do that, so we need to stay ahead of the curve. That is our goal, to not fall into reactionary decision making.
      vii. We continue to have strong fiscal operating results, however we have very fragile margins: we’ve been lucky to have record freshman classes, and if we didn’t have those and contain our costs we may have been in a poor position.
      viii. We can’t take our eye off the ball and must continue to diligently invest: we continue to invest in our campus too, such as the new residence hall the was approved on Winthrop and changes to Simpson. We continue to invest in faculty and staff and academic programs as well.
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**Student Government of Loyola Chicago**  
September 25th, 2018, 4:00 PM  
Damen MPR North, Lake Shore Campus  
Senate Minutes

ix. We’ve seen graduate enrollment erosion, consistent with the economy heating up. We are watching some programs carefully to ensure our budget is smart for them in the future, but this is not atypical.

x. There is continued pressure around keeping tuition as low as possible.

xi. The job market is heating up, and unlike other institutions we’ve been able to maintain a healthy merit pool: in relation to the consumer price index, we’ve beat it by at least 1% in 9 of the last 10 years, but it is a challenge to our budget (retaining quality teachers).

xii. Taking a look at the university’s financial results for the past few years: in fiscal year 17 the state of IL was without a budget, so we weren’t sure if they would fund the MAP program: to the university that is a 10Mil hit, so in 2017 we had to try to save 10 million in operations just in case MAP didn’t come in so that we could fund it ourselves. As it turned out, the state did pass the budget, so in 2017 we had a bit of an anomaly because of those 10 million dollars of savings. Similarly in 2018, we had a large number of open positions in the school of medicine and unrecognized revenue in the school of nursing. We’ve been pretty flat in our results of operations, this is good but also a bit concerning.

xiii. We take in 600 mil in gross revenues and spend 552 in expenses. 72% of our revenue comes from tuition. 194 million of revenue is an expense: unfunded scholarships: our commitment to scholarships and grants that are essentially a discount to tradition. The average “discount” is 48%- we want to be mindful of that and consider that some universities have much higher “discounts.”

xiv. We also bring in 80Mil with things like housing.

xv. 50% of our expenses are salary, with 125mil in non-salary operations. 58Mil in funded depreciation- we fund our buildings so that we have money to reinvest. ResLife is a good example of this funding- they are able to put money back into the building.

xvi. We watch our major revenue and expense drivers: we are concerned with net tuition and salary paid- biggest sources.
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Student Government of Loyola Chicago

September 25th, 2018, 4:00 PM

Damen MPR North, Lake Shore Campus

Senate Minutes

xvii. Idea is to keep the ratio between two about the same so that our income stays a bit of the same.

xviii. Last year any faculty member who had been working for 10 years, over 65, had opportunity to take buyout and leave Loyola. 44 took that deal, funded out of last year’s operating results- that exercise eventually created a 2.2mil savings for university. Some did not take the deal and are here, but those who did have left.

xix. In the last 3 years, we’ve taken out 23 mil from operating budget without layoffs or forced retirements. The largest reduction came from staff reductions as a result of not filling open positions. We’ve been working carefully to not just run to fill a position, rather we try to work with the department and see if the work could be redistributed with appropriate compensation, stop doing that work, or fill those positions. We’ve taken out 60 positions with this initiative.

xx. We’ve made changes to retirement plans for new employees, does not affect current employees. This was to take dollars out, with a 1% drop in contribution of retirement plan, that could save us 2mil.

xxi. We are still working on saving more, looking at a position control initiative, trying to freeze open positions, and looking at things like traveling: if someone has money in budget, they can do what they want right now without any central process to ensure we get a good price. I am confident we will get to 14mil in savings by next June.

xxii. While we’ve taken cost out we’ve continued to invest: added 4 mil to current year’s budget, we are trying to add 68 beds to the olive grove and new common space to the Rome campus, we’re adding new res halls and putting money aside from faculty startup packages- if they are research intensive, generally needed. The academic initiative fund- 5mil available to departments, deans for new academic programing. We look to see what will be sustainable before improving.

xxiii. What if scenario- where we would be today if our freshman classes were more akin to normal positions- in fiscal year 12-16 if we had not done these things, we would have been looking at a 25 million dollar deficit
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**Student Government of Loyola Chicago**

*September 25th, 2018, 4:00 PM*

*Damen MPR North, Lake Shore Campus*

*Senate Minutes*

this year. In many cases, the drop from profit in ’18 to deficit in ’19 is as steep as was in this graph in other schools.

xxiv. If the number of students declines, you can see those numbers actually happening. Capacity is an issue, as classes are currently large.

xxv. As a result of the final 4, we could assume around a 20% increase in applications this year. Many will be soft applications, but the impact of it will really be this coming fall. High school graduates are projected to decline, so less graduates will be available, and Illinois is becoming an export state- students leave rather than going in-state. Freshman discount rates continue to increase, as well.

xxvi. Tuition- we are in the middle of the pack compared to Jesuit schools and been there for the past dozen years. Our tuition increases have trailed our competitors. This is a hot place to be: we had almost 30000 applications this year- when I was in school, we typically had 3000 applications for a class of 1200. This is a very different place today than it was years ago.

xxvii. On the capacity question, it is no secret that our res halls are over 100% occupied and our academic space is 92% occupied, both really high numbers. These large classes are a stain on our system- we are not designed to be this big on an undergraduate level. If you just look at land-universities our size typically have twice the land area we have. This means that we must be very careful with our space. About 25 years ago we contemplated filling the lake, much like was done on the aquarium, even.

xxviii. Housing has been a financially successful segment with our housing being much better today than 10 or 12 years ago. The bar has been raised in terms of campus housing, and we have an obligation to meet the expected quality.

xxix. Our planning is focused on both number of beds and on the type of housing.
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

xxx. We’ve created a four year snapshot of our competing schools- there have been peaks and valleys in our competitors, where sometimes they have small tuition increases then have to make large ones years after. Being mindful that 72% of revenue comes from tuition, we are mindful of how we balance that.

xxxi. We are also mindful of student debt- we have reduced hour requirement from 126 to 120, helping out our graduation rate. Debt is creeping up again, so we’re concerned about that: it doesn’t take much for us to jump into a very expensive school to attend.

xxxii. We target results of operations around 25 Million- should not be regarded as making 25 million in profit, about half of that is committed to paying long term debt- we carry 400mil in debt and are aggressively paying it down: 25 years ago we did not and had to massively increase tuition to cover this. We were even upgraded in Moodys ratings due to this impact, allowing us to borrow at a much better rate in the future if needed.

xxxiii. Showed another projection for our expected results for the next years modeled over a three year period, currently projected to be around 3 million shortfall every year from 2020-2022.

xxxiv. To maintain strong financial results, we are developing new graduate programs to capture new markets and market share from growing markets. We are also suspending programs that are no longer deemed essential or sustainable. Also analyzing cost per credit hour (cost to give one credit hour of instruction, range is wide). Also looking towards fundraising to fund scholarships, etc. in the future: we believe we are behind many of our competitors in alumni giving. We also want to rightsize student housing- we let students who want to live with us go live in the neighborhood because we don’t have space, lost revenue.

xxxv. We are holding town halls to finalize our 2020 budget for approval on December 6th- approving tuition, room and board, fees.

xxxvi. Creating St. Joseph hall, primarily for sophomores and the honors program. 30 mil to make this building is coming from res life fund, rest
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

from university. It is designed to eventually be expanded into an even larger building.

xxxvii. We have created a plan to continue to be energy sustainable matching what the student body wants- we have committed to bring in an energy consultant and create an energy plan by end of ’19 fiscal. Also looking at on-site solar for LUREC.

1. Sen Henderson- On your slide titled “Wayne’s world”, you mentioned looking at unsustainable projects, what are those?

xxxviii. I wish I knew, we are good at adding things but struggle to subtract. One of the reasons for this initiative is to ask tough questions on whether or not, for example, a department that started 4 years ago that still only has 10 students is sustainable. Also looking at costs, including benefits/salary, trying to strip out indirect costs.

1. Sen. Helman- You were speaking about solar at lurec, have you looked at other alt. energy sources to be done here?

xxxix. Yes, there was a proposal for solar panels at this campus on top of some buildings- we decided to not proceed with that due to minimal cost savings. Given the magnitude of a project here, the savings was such a small number that we thought lurec was a better option.

1. Sen. Drescher- You talked about the new res hall, are there any renovations to current halls in the works?

xl. I don’t know. Typically those projects happen over the summer, driven by students not being around and our conference-service things happen then.

1. Sen. Kostiuk- Students are wondering why money is flowing towards athletics rather than teacher’s salary?

xli. Don’t think the premise is right, our athletics funding in our conference is middle of the pack. I think we have an obligation to continue programs that students are in and interested in. If you look at our merit pools, (funding to faculty and staff), the impression is that we’ve neglected people to invest in plant or program, but it isn’t true. There are other
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**Student Government of Loyola Chicago**

*September 25th, 2018, 4:00 PM*

*Damen MPR North, Lake Shore Campus*

*Senate Minutes*

Universities that are not increasing salaries for faculty/staff, and we have not done that.

1. Sen. Guerrero - 72% of revenue comes from tuition, is other percentage through donations?

   I wish. The rest comes from leasing, room and board, conferences. Stuff like that makes up the rest.

   1. Sen. Guerrero - for fundraising, you were looking to hire a new VP. Could you speak about the hiring process?

   Advancement has four major areas- a fund to get alumni to give, funding given from alumni who are in a good financial position and make naming gifts. Third is estates and requests - opportunity for alumni to put us in their will. Fourth is engagement. The process for hiring this VP is winding down, there are 3 finalists right now.

   1. Sen. McGuire - You mentioned a voluntary buyout program for faculty - what evaluation made to ensure long-term professor quality considering that you are eliminating professors with high knowledge?

   This program was not for faculty, just university staff. Typically when those programs are rolled out, they are tailored to specific school or programs.

   1. Sen. Robinson - At the last senate meeting we discussed the possibility of opening new health sciences program, how would that affect these numbers?

   There will be an announcement about that soon, this will be started by taking some parts of nursing, and some from medicine, and bringing them together. The result for medicine will be good, but for nursing will be slightly negative for a short amount of time. Those programs will be the nucleus, then we will grow from there.

   1. Sen. Robinson - You had talked about vacancy at the school of medicine, will this affect that?

   No.
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

1. Sen. Zahra- You mentioned that ’20 will have 2550 student population?

   xlvii. I wish our estimate was that good, we don’t know exactly how many we will enroll. These numbers will likely change. I show it to you to show that we can’t bank on getting the same amount of people to continue to enroll.

1. Sen. Henderson- Does money that comes in from athletics stay in athletics?

   xlviii. Plan long term is that it says there. Please do not equate a trip to the final four with large spending. What typically happens is when a team in a conference gets to a final four, the largess is shared with conference, more than original team. There were a significant amount of merchandise sales that we would have not realized without the team, though.

1. Sen. Drescher- Over the summer we worked with a constituent regarding farm fresh vending, where is that?

   xlix. We were ready to go, then we ran into a complication with machines. They are not able to accept rambler bucks and credit cards at same time. We’re disappointed, and hoping we can get them in asap after that is fixed.

1. Sen. Kostiuk, other than salary, what is the biggest cost to university?

   l. Non-salary operating, then funded depreciation. Faculty has challenged that depreciation isn’t a real monetary expense. If you don’t plan for the future, you end up in a spot like we were in early 80s, with crumbling infrastructure.

   l. Sen. Bazaraa- Is St Joseph hall the final decision for the name?

   li. Yes.

   1. Sen. Taylor- If St. Joseph is new hall for honors, will campion stay up?

   lli. Yes, how long it stays is a mystery considering that it needs tons of infrastructure work. Trying to determine when we would take it down-
we would not rebuild a building similar to campion if it puts up, it would be better.

1. Sen. Ahmed- You mentioned that dorms are at capacity, has it been considered to make dorming not mandatory?

liii. No, it has not been considered because there is a correlation between on campus living for freshmen, sophomores and retention, which is good for both students and our financial picture.

liv. You have my email address, feel free to email or call.

III. Approval of the Minutes
   a. Sen. Vanna Recognized at 4:33PM.
   b. Move for a 5 minute recess, senate reconvenes at 5:14PM.
   c. Amended spelling of people’s names, attribution of questions.

IV. Reports
   a. Academic Affairs (Sen. Robinson)
      i. I posted on the Facebook page this afternoon that a page and a letter from President Mannam will be sent to our peer advisors in hope that Lit will be shown and explained to Univ 101 students. Please send any concerns to me by the end of day tomorrow.
      ii. The Committee is doing more research for the Freenters, we are moving forward with legislation.
      iii. Sen. Vanna and Gross are working to improve IES and Quinlan school of business tutor centers.
      iv. Last meeting, we talked about LGBT+ learning community, Sen. Helman and Kostiuk have set up meeting with David Kozier, reach out to them if you have questions or want to get involved.
   b. Allocations Committee (Sen. Lopez)
      i. As you know, I closed the budgeting cycle last week, appeals are due today by 5, we got a couple and will be looking at them, possibly working with the CFO to see if the appeals have grounds. If they do we will hear them next week.
      ii. If you do get an appeal, I can explain your duties as a senator to you.
   c. Facilities and Transportation (Sen. Maley)
"Sometimes when we are generous in small, barely detectable ways, it can change someone's life forever." -Margaret Cho

**Student Government of Loyola Chicago**
**September 25th, 2018, 4:00 PM**
**Damen MPR North, Lake Shore Campus**
**Senate Minutes**

i. Facilities met, final our meeting time is Wed. from 7-8PM.

ii. We communicated with Don Collins: there is no SGLC space for storage- any initiatives that you send to facilities in hopes we have that space, it doesn’t exist. Temp. space is easier to come by then permanent space, and there will be space in the lobby of the new dorm, so if there are initiatives that could use that space those should get started now.

iii. We also talked about the 8-rides and shuttles, our contract with the current shuttle company ends this year, so any concerns about these services should be forwarded to me.

iv. I reached out about water bottle stations in Mertz.

v. Sen. Helman and Kostiuk are looking at non-gender specific bathrooms.

vi. Sen Hummel is looking at water bottles, and legislation for outdoor water bottles should come next week.

d. **Justice Committee (Sen. Ahmed)**

i. I wanted to welcome Kayla Anderson to justice, meetings moved to 4PM Thursdays.

ii. Sen. Guerrero has been working on voter registration, we are announcing a collab with VCC votes, it will be in Cuneo room 2 at 7PM on October 4th. We would love to see people turn out for it.

e. **RCDC- (Sen. Drescher)**

i. We had our meeting with Aramark, they are removing plastic straws from campus. There was a mix-up in order and are weaning off the supply they currently have.

ii. Waste in dining halls has increased exponentially, so we will invite the CSO of university to join our meeting and discuss ways we can reduce food waste in dining halls.

iii. Reaching out to RA’s and their supervisors to collect tableware from dining halls and return it.

iv. A few of us will be attending RHA general body meeting with some other senators, discussing eco-friendly showerheads in res halls and a possible partnership to get those in the new res hall.
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

1. Sen Bazaraa- If you order a smoothie that needs a straw, what happens then?
   v. Straws will be weaned off of public access, but will still be available for beverages that need them or students with needs for them.
   1. Sen Helman- they will be disposable straws?
   vi. Whatever straws are currently available will be what is available going forward.

f. Safety and wellness (Sen. Henderson)
   i. Want to thank everyone who made it to QPR training.
   ii. Sen Taylor waiting to hear back from people on the HIV prep and pep initiative, we will inform you when we hear more.

Special/Ad Hoc Committee’s:

V. Judicial Board- Tawfic
   a. Academic affairs submitted bylaws before Thursday, those are approved. We will approve/ not approve the rest this week, and all will be put in one judicial report.
   b. Elected chief justice protemp, associate justice Tyler.
   c. Received RCDC, Justice, and other bylaws. Still waiting on two bylaws.

VI. Executive Board- Mannam
   a. I’ve been getting lots of questions on SGLC logo, origins, design, etc. The past president sent me a document about the logo that I will put on the sakai page and send out with the minutes. The sun is the way it is because of the Jesuit sunburst- the wolf and the kettle is from loyola’s shield, and the logo was created by as student. This will also be included in the minutes email.
   b. Lots of you are sick, and exams are coming up- care for yourselves!
   c. We have applications open for Chief of Staff as well as university senate- if you want to apply, go for it. If you have questions, reach out to us. Those are open to everyone, any year, etc.
      i. Sen. Kostiuk- where are applications?
   d. They are on orgsync- if you go in student govt. page, it will be under applications. It’s on the website, too.

VII. Motion to approve the minutes-
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

a. The amended minutes were approved.

VIII. Advisor Love-

a. October is careers and student affairs month. A career in student affairs is a great way to continue college life forever. If you are thinking about working in the administration of a university, there is a lot more to it than RA’s and res life, there are tons of other facets to student affairs, even things that might fall under student affairs in other institutions but not ours.

b. On October 10th, there is an open meeting including many different branches of Loyola’s student life and engagement. Our October meeting is our open meeting so that students can hear about what it is like to work in student affairs, and we will watch a webinar offered by the national association of student personnel administrators about the current state and the future of student affairs. It is an interesting time in higher ed right now as we are fighting with many questions, and the front lines of answering those questions are us. If that appeals to you, please consider coming. There are also opportunities on Oct. 18th from 5:30 to 7PM, will be a resource fair with some presentations about the NASPA undergraduate fellowship program, where you can actually get a fellowship to start learning about this career. It is particularly targeted towards underrepresented groups, so if you fit that please consider applying. There is an application for the NUF program as well, the application deadline is Oct 19th.

c. 2020 is our 150th anniversary- planning has begun and is starting to take shape. We are talking about this on the director level, 2020 will be a great year and I think it would be a good opportunity for SGLC to work with us.

d. Lastly, last weekend was family weekend. It was great being able to welcome students to our campus, our families had tremendous feedback for us. If you were a part of that in any way, thank you, those touchpoints made the experience for people. If you’ve been waiting on response for emails from me, I apologize as I have been busy, I will be catching up in the following days. I also have to step out after this report, dean Rodriguez will be here in my stead.

IX. Unfinished Business

a. None.

X. New Business & Discussion
"Sometimes when we are generous in small, barely detectable ways, it can change someone's life forever." - Margaret Cho

Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

a. Speaker Yano- There were no topics sent out, are there any topics?
   i. Sen. Mifsud- The president has released the campus safety task force investigation report from last year, there are 126 pages, with information. Please look over that for next meeting.
   ii. Sen. Helman- I wanted to clarify the gendered bathrooms thing- I was talking about getting genderless bathrooms in the residents halls. I still want gendered bathrooms, but wanted to invite those who were gender nonspecific to be in that space as well.
      1. Sen. Henderson- In terms of difference between gender neutral and gender non-binary bathrooms, what is the difference?
   iii. Sen. Helman gender neutral anyone can enter, gender non-binary is for non-binary students specifically. I was looking to get signs on the bathroom that invited those students in to current bathrooms.
      1. Sen. Kostiuk – we are holding a meeting with gender non-specific students to talk about this problem tomorrow, we invite you all to come?
         a. Sen. Guerrero- Can you give background and a time for this?
      2. Sen. Kostiuk- Yes, we will meet in SGLC office from 7-8 tomorrow to see what students would like to see changed.
         a. Sen. Drescher- How was this invitation extended to students?
   iv. Sen. Helman- I reached out to them personally. I invited the student who’s concerns I brought up last week, and they invited more students that they knew.
      1. Sen. Anderson- Is there a reason why we haven’t gone co-ed yet with dorms and bathrooms? I feel it would be better if we had coed and gender-neutral bathrooms across the board.
         a. Dean Rodriguez- I couldn’t say, I have been looking on creating a task force to look at this on a staff level, I wanted to look at how the university manages pronouns,
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

gender identity currently. I would love to attend that meeting to get further clarification.

b. Sen. Mooney- If I know any students who are non-binary, can I invite them to this meeting?

v. Yes
   1. Sen. Rodenbaugh- Can you send an email to rainbow connections about this meeting?

vi. Yes, it is a bit late in the process now though.
   1. Sen. Glab- There is a Non-registered student org called GUESS, I feel that they should have some input in this discussion.

vii. The meeting tomorrow does not have to be the only meeting, we can have multiple meetings. This is to get some groundwork started.
   1. Sen. Kostiuk- We could set up a meeting with more notice to further discuss this topic outside of our weekly meeting if you would like that.
      a. Sen. Maley- if you do plan to attend this tomorrow, please email me so that I can plan for the meeting size.

b. Sen. Gross-
   i. We are meeting with Anne Kelly about tutoring resources, specifically for business and IES programs. We were wondering if any of you had any questions or topics you would like us to address in that meeting.
      1. Sen. Drescher- Could you encourage them to encourage professors to let students know about those resources?
      2. Sen. Zahra- are you talking about the Sullivan tutoring in room 235?
   ii. Yes
      1. Sen Zahra- They close the building at 8PM, but some people want to tutor later. Could you ask why they close that late?
      2. Sen. Kostiuk- if you are talking about that, consider having SI’s for those majors.
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**Student Government of Loyola Chicago**
**September 25th, 2018, 4:00 PM**
**Damen MPR North, Lake Shore Campus**
**Senate Minutes**

3. Sen. Guerrero- I don’t know if this is still an issue, but many of the tutoring sessions were downtown and not at lakeshore, and that wasn’t convenient for me. Location could be a consideration.

4. Sen. Helman- Could you consider reformatting Tutor Track so we don’t have to go to each individual site to find a tutor?

5. Pres. Mannam- What is an SI?
   a. Sen. Zahra- Supplemental Instructor, like a TA.
   b. Sen. Helman- they take the class a second time, you can go over things you’ve talked about during the other week with them, as sort of a second class.

   iii. If you have any more questions, please ask us!

   c. Sen. Bazaraa-
      i. If I run into a bathroom where something is broken, who do I notify?
         1. Sen. Kostiuk- You go on LUC.edu- facilities, maintenance report, and fill it out. Typically when things are being done, they aren’t being reported.
         2. CJ. Tawfic- If you google “Loyola maintenance report”, it will come up.
         3. Sen. Maley- If something isn’t totally broken, you can also let the front desk know.

   d. Sen. Guerrero-
      i. October 4th, Cuneo room 2, the Justice committee is co-hosting a voter registration event with the VCC, it will be interactive and very human, and I think that our participation is critical.
         1. Sen. Zahra- Where is that room?
      ii. I believe it is in the basement.
         1. Sen. Henderson- What time?
      iii. 7PM
      iv. Sen Henderson- Will this count as the engagement requirement?
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

1. Speaker Yano- No.
e. Sen. Vanna-
   i. When talking to students, they are curious about our current and past initiatives. Do we have a platform where we post those?
   1. CCO Prince- I am working on this right now, we are going over creating a bigger communications plan for student government, as we currently only have Facebook, Instagram, and LIT. We are looking to access rambler buzz, so that will be a platform for us to use, they are interested in getting a look at us. I should be getting that plan back within the next week or so.
   2. Speaker Yano- feel free to ask members who have been here for a while for that information in the meantime.

f. Sen. Lopez-
   i. With our new advisor, in SAGA, we’ve noticed there are issues in the RSO handbook. We are going to go in and amend the handbook and make changes that might make the process smoother for allocations. Next week I plan to propose legislation that will clarify language in the handbook to clarify proper documentation. The next budget cycle is Oct. 12th, so we want this done before that. I wanted to bring this up now and address questions now.
   1. Sen. Guerrero- I have two questions- say that the legislation is successful, how long will this take?
   ii. They can be made as soon as this is passed, director just has to change language.
   1. Sen. Helman- What is an RSO?
   iii. A registered student organizations- a sponsored club.
   1. Sen. Guerrero- I remember that last spring allocations was considering changing the handbook to point towards more sustainable practices, will that be included?
   iv. The big picture for the whole year includes that, but for Tuesday that will not be included.
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Student Government of Loyola Chicago
September 25th, 2018, 4:00 PM
Damen MPR North, Lake Shore Campus
Senate Minutes

1. Sen. Drescher- So if it passed, is there any grace period? Could you run into issues with RSO's not being aware of the changes?

v. This will address web links as documentation- you need concrete evidence to get funding, and they do not count. The verbiage in the RSO handbook does not state that, so we are making it concrete.

vi. Budgets aren't fun to talk about, so if you are passionate about this feel free to reach out to me. All we are doing is clarifying what documentation we will accept,

1. Speaker Yano- Lots of info he is talking about is available in the articles, so refresh on that before next meeting.

g. Pres. Mannam

i. We should all give a round of applause to VP Caballero for planning the banquet last week. She worked very hard to make it successful!

h. Speaker Yano-

i. It came to my attention that people are confused about the engagement requirement- this gives you an idea of what you are expected to do.

1. Sen. Guerrero- How will we know if we fulfilled this?

ii. You will get a confirmation email.

1. Sen. Glab- If we have gotten contacted, but their invitation to join is next month, does that count?

iii. Talk to me after this meeting.

1. Sen. Ahmed- If you've reached out to an org and they don't respond, should we reach out to someone else?

iv. Yes.

1. Sen. Kostiuk- You can also reach out to a sorority.

   a. VP Caballero- Try cc’ing a student when you reach out- they will be more likely to see the email. Regarding the sorority and fraternity- this is more a suggestion to reach out to an org that is easy to get into contact with.
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v. Speaker Yano- We do expect that the orgs you are going to that you are not highly involved with. The point is to get our names and faces out to those who do not recognize us.
   1. Sen. Glab- can it be filled with a Non-registered student org?
      a. Sen. Drescher- within our legislations, we meant recognized student organizations, referred to RSO’s. It would be my understanding that the speaker can approve or not approve anything, if you are confused, reach out to Speaker Yano.

vi. If you have not completed it, please work on completing it soon.
   1. Sen. Khan- Where will the document be?

vii. Right after this meeting it will be uploaded to Facebook and sakai.

i. Speaker Yano-
   i. I saw a lot of phones out during the CFO’s presentation. Keep in mind that we have a technology policy that you all agree to.
   ii. If you are going to miss a meeting or be late, please email me and CC the AG and Secretary on that.
   iii. Internals for next week packets are available- we would love to get those filled.
      1. CCO Prince- if you can share the packet with you professors and asking them to share those with their students, please do!
         a. Sen. Kostiuk- Can first years run?

iv. Yes, anyone can run.

v. There will be upcoming legislation, please read it so you can be informed. It is usually easier to ask questions off the floor rather than on the floor. Please reach out if you have any.
   1. Pres. Mannam- For the sakai page, please email me the documents you want added. I won’t hunt for them unless they are sent in the minutes.
   2. Sen. Helman- Will the legislation be posted on the sakai page?

vi. Yes, it will also be sent out with the agenda and committee reports.
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j. Sen. Henderson-
   i. I motion to adjourn the meeting.

XI. Meeting adjourned at 6:21 PM.