Moving Out

Ready to move out? Please do the following:

- Pack/remove your belongings
- Clean your room/suite/apartment
- Return furniture to original position
- Close windows; open blinds/shades
- Set thermostat to 72° F (22° C)
- Double check room/suite/apartment
- Turn out lights/lock the door

Stop by your Building/Area Desk* to check-out and return your key.

*Baumhart Hall residents use 4th floor office

If you have questions about checking-out, please contact your Resident Assistant.

Moving Carts and Vacuums

Courtesy vacuums and moving carts are available at Hall/Area Desks. Bring a photo ID to check-out these supplies. Be courteous of your neighbors and return these items as soon as you are done or within 30 minutes.

Think Green & Give

If you have lightly used items that you no longer need, bring them to the designated location in your Building/Area to donate. If you see something in a Think Green & Give area that you want, take it. April 30 – May 7

Cleaning

Students are responsible for cleaning their room/suite/apartment before moving out. If excessive cleaning/trash removal by staff is necessary, a cleaning fee may be assessed.

Mail and Packages

Students no longer residing on campus should forward their mail. Please contact the Mail Room for more information.

MicroFridges and Lofts

Students who lofted/bunked their beds or who rented a MicroFridge (Lake Shore only) from uandss.com should do the following:

- MicroFridge*: Unplug, defrost, clean
- Loft/Bunk: Leave it in your room; we’ll take care of the rest!

Summer Housing

The Summer Housing Application is available at: mercury.LUC.edu/page/ResLifePortal

If you wish to stay on-campus between spring and summer contracts, you must submit an Extended Stay Request.

Extended Stay

The Extended Stay Request Form is available at: mercury.LUC.edu/page/ExtendedStay

Extended Stay Fee: $40.00 per night*

*Certain groups qualify for a Fee Waiver

Extended Stay Requests are due to our office by 12:00PM on Friday, April 13, 2018. Approvals/denials granted by SPM, April 13.

Extended Stay participants remaining past Monday, May 14 may need to move. Due to renovations, residents of Simpson Hall must move-out or relocate by May 7.

Parking and Elevators

Please keep in mind that during Move-Out, campus is busy and has limited parking. Portions of Wabash, Loyola, North Shore, Winthrop, and Kenmore Ave will be Loading Zones. If you’re not actively loading, please park elsewhere. Elevators will also be busy; do not hold doors or impede operation.

Please plan ahead and be respectful of your peers and our Loyola neighbors.

Summer Storage

The Summer Housing Application is available at: mercury.LUC.edu/page/ResLifePortal

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Important Dates

Friday, April 13

April 30 - May 5

Extended Stay Requests are due by 12PM; Residents will be notified of their Extended Stay Status by SPM

Finals Week: Students should move-out within 24 hours of their last final

- 24-hour Quiet Hours enforced April 29 – May 7

Sunday, May 6

Monday, May 7

Move-Out Day: Students not approved for Extended Stay* must move-out by 12PM

- Pre-registration/approval is required; refer to Extended Stay information above (fees may apply)

May 7-12

May 9-13

Friday, May 11

Commencement Ceremonies: Congratulations, Graduates! (See schedule online)

Residents* will be notified by email on or before this date of any Damage/Improper Check-Out Fees

- Appeal information and due date will be included in the email (Appeal decisions are final)

- Extended Stay students will be notified after they move-out of their spring room

Monday, May 14

Summer Housing Transition Day (for Summer Housing Residents approved for Extended Stay)

- Summer Housing Students staying on-campus between contracts must request Extended Stay

Summer Housing Move-In Day: Summer Housing Contracts begin

Summer Residents wishing to stay on-campus May 7-20 must request Extended Stay

Residence Life

Loyola University Chicago

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Chicago, IL 60660 | F: (773) 508-3311 | LUC.edu/reslife

Preparing people to lead extraordinary lives.