OVERVIEW

- Timeline
- Residency Requirement
- Deferred Housing for Juniors/Seniors
- Meal Plan Options
- Upper Class Area Tours
- Tips + Tricks and Application Status Page
- Process Exceptions including Study Abroad
- Questions
TIMELINE

• Jan 29-Feb 1: Information Sessions (Welcome!)
• Feb 5: Application/Contract and Prepayment/Waiver available in LOCUS
• Feb 7: Deadline to submit Exemption Requests
• February 14: Application/Contract and Prepayment/Waiver due by 12PM
  • In order to participate in Room Selection (including being pulled in by roommate)
• Feb 8: Upper Class Area Tours (UPCATs)
• Feb 19: Lottery Numbers published
• Feb 22-23: Junior/Senior/Grad Room Selection
• Feb 26-Mar 2: Rising Second Year (current First Year) Room Selection
• Early March: Residence Life confirms room assignments by email
  • View your application and assignment status at any time online through LOCUS
RESIDENCY REQUIREMENT

Living on campus is an integral part of a holistic education

All First-Year and Second-Year students are required to live on campus unless living at home with a parent or legal guardian for an approved reason.

Requests for Housing Exemption (due by February 7)
Submit online at: forms.LUC.edu/eRelease
Based on availability, some Juniors and Seniors may be placed on our Deferred Housing List and will not be able to participate in Room Selection. Students will be notified prior to Room Selection if they are placed on the Deferred List.

Juniors and Seniors who qualify for Room Selection must select with the roommate(s) listed on their application.
Room and Meal Plan Rates for the 2018-2019 Academic Year are available online.

Check our website for the new rates:

LUC.edu/reslife
MEAL PLAN OPTIONS

Enjoy the convenience of dining on campus

First-Year and Second-Year students are required to have an All-Access Meal Plan. Juniors/Seniors and residents of Baumhart may select a Declining Balance Plan.

Requests for Meal Plan Exemption (reviewed on an on-going basis)
Submit online at: forms.LUC.edu/MealRelease
REAPPLICATION

APPLICATION PROCESS

Submitting your Application/Contract and Prepayment (or waiver)
APPLICATION/CONTRACT SUBMISSION

Secure your spot in the Room Selection process

The Housing Application/Contract is legally binding (similar to a lease)

• Application is due by **February 14 at 12PM** to participate in Room Selection
• Application available on Residence Life tab of LOCUS beginning **February 5**

_Students having trouble accessing the application should contact the Department of Residence Life for assistance._
Prepayment confirm your commitment to live on campus next year

Prepayment of $500 are non-refundable and non-transferable

- Payment is due by **February 14 at 12PM** to participate in Room Selection
- Appears as a credit on your July eBill (applied to fall housing charges)
- Pay online with Visa/MasterCard/Discover credit/debit cards (*no service fee*)
  - Do not pay Bursar (link is available in Residence Life Application Portal)

*Students who are financially unable to submit a Prepayment may request a Prepayment Waiver online by Feb 14 at 12PM.*
APPLICATION PREFERENCES

They’re only preferences...

We ask for your Preferences for planning purposes only

• Preferences cannot be guaranteed and don’t limit your selection options
• Students who participate in Room Selection may choose any room or meal plan that is available, regardless of these preferences
• Students who do not participate in Room Selection will be assigned by staff

All students must have a Lottery Number to participate in Room Selection, including being “pulled in” by a roommate.
When you request a roommate, they receive an invitation to accept
You must have an active application to access the Roommate Request Form
All invitees or members of a group receive updates of any changes
Juniors/Seniors who qualify for Room Selection must select with the Roommate Group they created during Reaplication.

All students must have a Lottery Number to participate in Room Selection, including being “pulled in” by a roommate.
ROOM SELECTION

SELECTION PROCESS

A little luck, a little preparation, a lot of fun
LOTTERY ROOM SELECTION
A fair process for all students

Lottery numbers are randomly assigned
• Must submit application/prepayment by **February 14 at 12PM** to participate
• Junior/Senior/Grad Students and Rising Second Year Students are separate
• Your year/lottery number control what day/time you access Room Selection
• Lottery numbers will be made available to eligible students on **February 19**

*All students must have a Lottery Number to participate in Room Selection, including being “pulled in” by a roommate.*
ROOM SELECTION

UPPER CLASS AREA TOURS

Take a peek before you make a pick

Lake Shore Campus (Depart from any Upper Class Hall)
Water Tower Campus (Depart from Baumhart Lobby)
• Thursday, February 8 – 3:30PM-7:00PM

Lottery Incentive
PLANNING AHEAD

Communicate with your preferred roommates and create a plan

Set realistic expectations
• Discuss expectations with your preferred roommates (schedules/lifestyles/guests)
• Recognize that certain room types are limited
  • Have at least 5 back up options

Compare lottery numbers and know your Room Selection Date/Time
• Feb 22-23: Junior/Senior Room Selection and Grad Placement
• Feb 26-Mar 2: Rising Second Year Room Selection
SELECTING YOUR ROOM

Implement your selection strategy

Access to the Room Selection Form is controlled by year/lottery number

- **Feb 22-23:** Junior/Senior Room Selection and Grad Placement
- **Feb 26-Mar 2:** Second Year Room Selection

Whichever roommate has the best lottery number should make the selection

*Students having trouble accessing the Room Selection form during their Selection Period should contact the Department of Residence Life.*

When Pulling in Roommates, you need to know:

- Last Name
- Loyola ID # (LID)
- Roommate PIN (in case you need to change your group)
- Meal Plan Preference (can be changed after selection)
REAPPLICATION + ROOM SELECTION

SELECTION TIPS + TRICKS

Make the best selection possible

Room Selection is easy when you know what you’re doing

- **Apply on time** | Do not procrastinate
- **Check your email** | Important information and reminders will be sent to you by email
- **Know your Lottery Info** | Available to eligible students after Feb 19 on Residence Life Portal
- **Practice makes Perfect** | Practice Room Selection Template is available on Residence Life Portal
- **Know your Selection Plan** | Make back-up plans for your back-up plans
- **Log-in at the right time** | Log-in 1-2 minutes before your selection time begins to avoid timing out
- **Click Submit** | Your Room Selection is not final until you click ‘Submit’ and receive confirmation

Application Status + Tools available on Residence Life Portal in LOCUS
Reapplication and Room Selection begin on Monday, February 6, 2017.
Applications will be available beginning by late afternoon.

If you encounter any issues, please contact our office at (773) 508-3300.
Please note: Federal regulations prevent us from sharing application and assignment data with anyone other than the student to whom it relates.

Application + Room Selection
Available beginning February 8

Prepayment + Waiver
Available beginning February 6

Application Status + Tools
Available after application submission

Apply Now

Pay Prepayment

Select Room

Request Waiver

Available to eligible students based on Lottery beginning February 23
Application must be submitted before Waiver
### Reapplication Information

<table>
<thead>
<tr>
<th>Application Status</th>
<th>Prepayment or Waiver Status</th>
<th>Preferred Contact Information</th>
</tr>
</thead>
</table>

**Application Status**

Housing Application submitted on: 01/24/2017

If there is no date listed above, [click here](#) to complete your application/contract.

**Prepayment or Waiver Status**

- [x] Prepayment or Waiver Complete

If the checkbox is not marked, we have not yet received your prepayment or waiver. (Please allow 2 business days for processing)

**Preferred Contact Information**

- Preferred Name: Lu
- Personal Email Address: lwolf@luc.edu

We will always email you Loyola address as well.

Due by **12PM on Feb 14, 2017** to participate in Room Selection.
Room Selection Information

Selection Lottery Information
(shown on/after February 17)

Lottery Number
0

Selection Start Date

Selection Start Time

If any of the fields above are blank after February 17, you do not qualify for Room Selection.

In order to qualify you must meet the following criteria:

- Application submitted by 12PM on February 14
- Prepayment or waiver submitted by 12PM on February 14

If you believe there is an error, contact our office immediately.

Application Preferences
For your reference only

Note: Preferences do not affect Room Selection and do not need to be updated if they change.

<table>
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<tr>
<th>Room Type</th>
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<tbody>
<tr>
<td>Do Nobi Hall Single Room</td>
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<tr>
<td>Campion Hall Double Room</td>
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<tr>
<td>Mertz Hall Quad Room</td>
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Roommate Preference(s)

Meal Plan Preference
7 Day All Access Plan #2

Tools and Resources
Plan and Practice

Reset Roommate PIN
(available throughout selection period)

Share your PIN only with someone who may select on your behalf. Roommate group members do not need to have the same PIN. Residence Life Staff cannot lookup or reset a PIN.

To change/update your Roommate PIN, click here.

ReApplication and Room Selection Website

Practice Room Selection
DO NOT OPEN PRACTICE FORM WHILE SELECTING ROOM

Vacancy Viewer
DO NOT OPEN VACANCY VIEWER WHILE SELECTING ROOM
Final Assignment Information

Assignment Information
(shown after Room Selection is complete)

Meal Plan Information
(shown after Room Selection is complete)

Roommate Information
(shown after Room Selection is complete)

Application Cancellation Status
(if applicable)

Application Cancel Date: 

Request for Release Form

If you have recently submitted a Request for Release, please allow up to 7-10 business days for processing. You may review the details of your request online through the eRelease website.
The Reaplication and Room Selection Processes are fairly standard, but...

- What if I’m studying abroad in the fall or spring?
- What if I’m not sure I want to live on campus next year?
- What if I’m thinking of transferring?
- What if I’m an RA applicant?

_Students who believe they have a unique circumstance related to Reaplication and Room Selection may contact Residence Life._
REAPPLICATION + ROOM SELECTION

QUESTIONS & ANSWERS

How may we help you?

Staff is always available to assist you and answer questions. Resident Assistants, Assistant Resident Directors, Resident Directors, and Central Office Staff can answer questions about submitting your Application/Contract, choosing a community, finding a roommate, selecting your room, and more!

Follow us on Facebook for more tips:

facebook.com/LUCreslife
INFORMATION SESSIONS

THANK YOU FOR COMING. TELL YOUR FRIENDS.

<table>
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<tr>
<th>#</th>
<th>DATE</th>
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<td>6PM</td>
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<td>5PM</td>
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