

Cabinet Meeting  
December 20, 2016

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Members present: Jo Ann Rooney, Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Wayne Magdziarz, Rob Munson, Jane Neufeld, Jamie Orsini, John Pelissero, Fr. Jim Prehn, S.J., Kelly Shannon, and Winifred Williams

Absent: Susan Malisch

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1. Jo Ann Rooney opened the meeting at 8:00 a.m. and Kana Henning offered a prayer.
2. The minutes of the December 5, 2016 meeting unanimously approved.
3. Rob Munson reviewed chapter 8-11 in “A Guide to College and University Budgeting” and underscored the book’s premise that transparency, trust and communication were the three guiding principles for effective budgeting.
4. Rob also shared that Baker Tilly recently conducted an advisory project to help us streamline our financial processes, and a summary of that project will be shared with the Cabinet in the new year.
5. Rob and Kelly Shannon then detailed communications related to our move to a multi-year budgeting process to assist with planning, especially in light of uncertainties related to state and federal funding.
6. Wayne Magdziarz and Kana gave an update on an undergraduate students-initiated project called Go Solar. This project would enable us to buy electricity at a fixed rate for a defined amount of time, and has the potential for long-term savings to the university. The Cabinet discussed the proposal and determined that it was worthwhile to continue the conversations regarding a limited power purchase agreement of this nature.
7. Wayne then detailed listening session feedback that he, Fr. Prehn and Susan Malisch have received across the campus community, including feedback related to personnel and benefits, facilities, administrative operations and more which will be shared with the deans in January.
8. Pam Costas reviewed revisions to the university’s contract policy, and the Cabinet approved the new policy.
9. Dr. Rooney discussed plans to launch a Just Employment Task Force which she had mentioned at the last meeting, and she asked the Cabinet to review the draft Task Force charge she distributed so that a group can convene and begin its work at the beginning of the spring semester.
10. Dr. Rooney also discussed her desire to establish a system each January wherein Cabinet members outline their goals for the year. Winifred Williams will provide additional information on this in the new year.

11. In Information Sharing, Jamie Orsini detailed “Loyola on the Road” event plans to engage alumni in Naples, Dallas, Los Angeles, New York and Boston next semester. Jamie also asked the Cabinet to hold Friday, June 9 for a revamped Founders Dinner.
12. Rob highlighted concerns related to the banking crisis in Italy, and the Cabinet discussed ways to mitigate the crisis’ impact on the JFRC.
13. Phil Hale gave an update on the MAP grant and discussed the videos that Loyola students sent to the Illinois caucus regarding their need for MAP support going forward. Phil is working with colleagues throughout the state to keep the importance of the MAP at the forefront of discussion in Springfield.
14. Fr. Prehn said that the dinner that he and Dr. Rooney co-hosted with members of the Jesuit Community earlier this month went well.
15. Margaret Callahan shared that the SSOM dean search is moving along well, and three finalists will be chosen by the end of this week. Dr. Terry Light will serve as interim dean beginning January 1 until a candidate is chosen.
16. John Pelissero indicated that Father Garanzini will complete his term as interim director of the JFRC this month, and Pat Boyle has been appointed the new interim director beginning January 1. Pat expects to spend about one week a month at the Center beginning next month.
17. Pam gave an update on the NLRB hearing this week.
18. Winifred Williams said that she will review staff employment and data with the Cabinet at the next meeting. Winifred also shared that an email to the university regarding the mandated Sexual Harassment Training which will begin in January will be sent to the university community immediately after the New Year.

The meeting was adjourned at 10:20 a.m.