

Cabinet Meeting
December 12, 2017

Members present: Jo Ann Rooney, Margaret Callahan, Damon Cates, Pam Costas, Lorraine Fitzgerald, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, John Pelissero, Jim Prehn, S.J., Paul Roberts, Steve Watson and Winifred Williams

Absent: Phil Hale

1. Dr. Rooney opened the meeting at 8:00 a.m. and John Pelissero offered a prayer.
2. The minutes of the November 29, 2017 meeting were approved with the addition of Climate Survey response rates in item #7 and a correction in item #16 that Wayne and Paul would be the two Cabinet members meeting with Faculty Council.
3. Winifred Williams detailed plans for the 2017 Executive Performance Evaluation Process. The Cabinet discussed opportunities to further streamline the annual performance evaluation form that all non-executive managers fill out to encourage greater participation. Winifred and her team will further review and refine the process based on the Cabinet discussion and feedback.
4. Tom Kelly reviewed the Board of Trustees committee and full board meetings which were held this month and solicited feedback from the Cabinet regarding the meetings. Overall the meetings went well and the feedback on the budget and fees presentation which was made to the Board was very positive. Issues that need to be addressed for the March cycle include better scheduling of committee meetings as well as microphone sound challenges at the full board meeting. Lorraine will work with Tom, Susan and others to address these challenges before the March meetings.
5. Wayne Magdziarz gave a brief update on the FY19 budget and indicated that a tuition increase letter will be sent in January.
6. Fr. Prehn detailed plans for a small committee which will be convened to discuss and reaffirm the university's mission. The committee will include Loyolans Carol Scheidenhelm, John Hardt, Mike Murphy, and Fr. Prehn as well as Stephanie Russell from the AJCU. They will take up a discussion of our mission in the classroom and after their work has been reviewed by Dr. Rooney and the Jesuit and Catholic Identity Committee of the Board, this group and others will prepare a report that will be sent to the Province and eventually to the Father General. This effort will be the focus of the Board Committee's work over the next several months, and Fr. Prehn then hopes to conduct an Examen with the full Board of Trustees at the June or September meeting.
7. The Cabinet then proposed deep-dive topics for discussion at Cabinet meetings in calendar year 2018. The topics proposed include a discussion of our internal audit function; HR supervisor training; the proposed School of Health Sciences and Public Health; implications of the new federal tax bill on LUC; socially-responsible investing policies; space campus needs and opportunities; a review of our external constituencies; a proposed

campaign timeline; a technology briefing highlighting trends in higher education and LUC priorities; student debt, packaging and related policies; an update on the university's relationship with the medical center, and more. Lorraine will work with the Cabinet to schedule these discussions at meetings beginning in January.

8. Kana Henning gave an update on the community meeting last night to discuss the new proposed practice facility. Dr. Rooney underscored the importance of having a one-page FAQ sheet regarding the facility prepared for the public forum in 2018.
9. Fr. Prehn and Damon Cates reviewed some upcoming university-wide events, including the annual Alumni Christmas luncheon which will be held today.
10. In Information Sharing, Wayne indicated that Teresa Krafcisin will join Loyola as our new controller beginning in January.
11. Dr. Rooney thanked John Pelissero for his extraordinary service to Loyola and the Cabinet wished him the best as he begins a leave-of-absence in January before returning to the faculty next summer.
12. Winifred Williams detailed plans for the MLK, Jr. celebration in January, including an interfaith service, a panel discussion, a keynote address and service opportunities. Winifred also reminded the Cabinet that the University Christmas Party will take place on December 20th from 2-4 p.m. in the Damen Student Center

The meeting was adjourned at 10:00 a.m.