

Cabinet Meeting
September 1, 2015

Members present: Sam Attoh, Margaret Callahan, Pam Costas, Donna Curin, Justin Daffron, S.J., Phil Hale, Emilio Iodice, Tom Kelly, Wayne Magdziarz, Susan Malisch, Rob Munson, Jane Neufeld, John Pelissero, Lorraine Snyder and Winifred Williams

Absent: Steve Bergfeld, Kelly Shannon and Kana Wibbenmeyer

Guests: Pat Boyle

1. John Pelissero opened the meeting at 8:00 a.m. and Wayne Magdziarz offered a prayer.
2. The minutes of the August 18, 2015 meeting were unanimously approved.
3. John welcomed Margaret Callahan, the new provost for the Health Sciences Division, back to her alma mater Loyola and to her first Cabinet meeting.
4. Rob Munson added an update on Aramark labor issues to the Cabinet agenda, and Tom Kelly added a strategic planning item as well.
5. Pat Boyle then reviewed our study abroad programs as well as international recruitment and enrollment trends here at Loyola. Almost 700 undergraduate students participated in study abroad during the 2014-2015 academic year, which is about 34 fewer students than studied abroad the prior year. Nearly 18% of our undergraduate students participated in a Loyola-sponsored J-Term, Spring Break, or Summer Global Faculty-led program last year. Italy is by far the most popular international destination, followed by Spain, England, China and Vietnam. Nearly 1,000 international undergraduate and graduate students were enrolled in Loyola programs last year. One third of our international students come from China and 50% of our international students are undergraduates.
6. Pat then gave a brief update on the Fulbright University Vietnam project, which is a new, private, nonprofit university that is being established. LUC has been tapped to design and pilot the undergraduate program for this new university. It is scheduled to open in fall 2016 with a school of public policy and management, a school of engineering and applied sciences, and a liberal arts-style Fulbright College.
7. Jane Neufeld reviewed the recent Welcome Week activities. 97% of our freshmen have moved into their residence halls and there is widespread agreement that move-in was extremely efficient and smooth, thanks in large part to the help of the 350 student volunteers that assisted with these efforts. There were over 100 small group discussions after Eboo Patel's remarks at First Year Student Convocation, and although they went well, John and the Cabinet agreed that we should recruit the author of the book that students are assigned to read to be the speaker for this event each year. A few Cabinet members said it would be helpful to have more information regarding what is expected of discussion group leaders both during and after convocation.
8. The Cabinet discussed the Mass of the Holy Spirit and how to increase the numbers of faculty and staff who attend that event. Wayne Magdziarz suggested that holding the mass during the first or second week of the semester, during the school day, could help with attendance while also signaling that this is an important part of our LUC beginning of school traditions.
9. Justin Daffron, S.J. reviewed the recent blessing and ribbon-cutting ceremony at the Schreiber Center, and commended Pam McCoy for her work organizing those events. The September 15th Gala plans are moving along well, and we are nearly at the 500 seat capacity for that event which will feature a keynote address by Gen. Colin Powell.

10. Donna Curin reviewed plans for the September 15th Board of Trustee committee meetings and the September 16th Board meeting. The special topic for this meeting is a discussion on how to make the meetings more effective, which will be led by Tom Longin, a consultant to the Association of Governing Boards of Universities and Colleges. Donna also reminded the Cabinet that tomorrow is the deadline for BOT pre-read materials.
11. In relation to the Board meeting, the Cabinet decided that it would be good to have everyone who attends the meeting sign confidentiality agreements in order to protect the sometimes sensitive nature of the topics which are discussed at committee meetings and the Board meeting. The Cabinet determined that trustees should be exempt from signing these agreements but all other meeting participants should be asked to do so. A motion was made and approved. Donna will coordinate this effort with the board liaisons in advance of this month's committee meetings.
12. Tom Kelly gave an update on last week's University Senate retreat. The Senate has six meetings planned for the year and Noah Sobe will continue to serve as chairman of the Senate.
13. Rob gave a brief update regarding contract negotiations which are taking place within Aramark related to their worker population.
14. Tom reviewed the feedback he got from the Cabinet regarding the last leadership retreat and how best to focus our energies this year. Most of the feedback is related to communications, the university's financial health, collaboration (especially between the Cabinet and the Council of Deans), enrollment and retention, and the strategic priorities highlighted in Plan 2020.
15. John detailed his desire to gather a small group of leaders on September 17th to discuss future challenges for undergraduate academic programs, student recruitment and enrollment. This mini retreat will take place on the WTC and more information will be sent out regarding this meeting in the days ahead.
16. Sam Attoh said the School of Education and School of Social Work deans' searches are both moving along well.
17. Justin gave an update on a recent Advancement Division meeting which was held last week to review the HR survey results and opportunities for improvement.
18. Phil Hale discussed the budget gridlock in Springfield and highlighted that a grassroots advocacy campaign related to MAP funding is at the ready.

The meeting was adjourned at 10:10 a.m.