

Cabinet Meeting
August 21, 2018

Members present: Jo Ann Rooney, John Buchholz, Pam Costas, Lorraine Fitzgerald, Kana Henning, Tom Kelly, Wayne Magdziarz, Jane Neufeld, Jamie Orsini, Jim Prehn, S.J., Paul Roberts, Jan Sisler, Steve Watson and Winifred Williams

Absent: Margaret Callahan, Phil Hale and Susan Malisch

Guests: John Drevs

1. Dr. Rooney opened the meeting at 1:30 p.m. and Fr. Prehn, S.J. offered a prayer.
2. The minutes of the July 24, 2018 meeting were approved with a clarification in item #3.
3. John Buchholz invited John Drevs, the University webmaster, to demonstrate the new School of Law website. UMC's new approach toward digital marketing will focus on the unique goals and objectives of each academic unit, and will be set up to track analytics and user data to help us continuously improve and grow. Jamie Orsini proposed making the "alumni" tab more accessible, as one of our key constituent groups.
4. John then gave a brief update on UMC and highlighted the listening sessions that Fr. Regan and the Graduate School will hold with graduate students this semester.
5. Dr. Rooney and the Cabinet reviewed the President's Leadership Retreat presentations and discussions that took place August 6 and 7. Winifred Williams highlighted that there has been an overwhelming response by vice presidents and deans to participate in the Learners Group diversity and inclusion workshops this fall. Jan Sisler previewed the visit by Fr. Dan McDonald, S.J. to Loyola in September, which will kick start our Examen efforts across the University. Wayne Magdziarz noted that a two-page summary on University finances was shared with all deans, and he and his team are arranging townhall meetings in early October on our three Chicago-area campuses to update the campus community on university finances. Dr. Rooney indicated her desire to reconvene the same Retreat group for a full day meeting in the winter/spring semester to follow up the summer retreat.
6. Lorraine Fitzgerald and the Cabinet reviewed all draft Board of Trustees committee and full Board meeting items, including action items that will be discussed at the Board meeting on September 13.
7. Tom Kelly reviewed recommendations for enhancing the Ethicsline, including further integrating our reporting systems, especially reporting mechanisms for student and student-related concerns. Tom also informed the Cabinet that Jessica Landis is leaving Loyola for a position at DePaul University this month.
8. Winifred gave an update on the Human Capital Management project and our ongoing efforts related to this important work. Dr. Rooney highlighted the need to now update our organizational charts in light of reorganizations and realignments this past year.

9. Tom reviewed trainings that will be rolled out this fall, including harassment training, HIPAA awareness, information security, GDPR, and the mandatory information security training for high-risk departments that was previewed at the last Cabinet meeting.

The meeting was adjourned at 3:30 p.m.