

Cabinet Meeting
June 26, 2018

Members present: Jo Ann Rooney, John Buchholz, Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Kana Henning, Tom Kelly, Wayne Magdziarz, Jane Neufeld, Jamie Orsini, Jim Prehn, S.J., Jan Sisler, Steve Watson and Winifred Williams

Absent: Phil Hale, Susan Malisch and Paul Roberts

Guests: Teresa Krafcisin

1. Dr. Rooney opened the meeting at 8:30 a.m. and Wayne Magdziarz offered a prayer.
2. The minutes of the June 12, 2018 meeting were approved unanimously.
3. Wayne Magdziarz and Pam Costas reviewed the university contract policy and underscored the importance of sharing this policy with senior leaders who are hired at Loyola. Winifred Williams and her staff will take the lead on-boarding new vice presidents, and working with senior leadership to share this policy with all new hires. Dr. Rooney also asked Cabinet members to put a discussion of this policy and the importance of adherence to it on division meeting agendas between now and the start of the academic year. At the Leadership Retreat in August, we will review the policy and discuss ways to ensure compliance with it across the university.
4. Pam and Tom Kelly then reviewed the Ethicsline and other formal and informal university reporting systems. The Cabinet discussed the opportunity to streamline our reporting systems and to more quickly and effectively address issues that come in. Pam or someone from her staff in the General Counsel's office will join the Ethicsline committee, and a small working group (including Pam, Tom, Jane Neufeld, Kana Henning, Winifred and others) will meet to develop recommendations on how to move this effort forward, which will be shared at the August 21 Cabinet meeting.

The meeting was adjourned at 10:30 a.m.