

Cabinet Meeting
June 14, 2016

Members present: Patrick Boyle, Margaret Callahan, Pam Costas, Donna Curin, Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Susan Malisch, Rob Munson, Jane Neufeld, Jamie Orsini, John Pelissero, Kelly Shannon and Winifred Williams

Absent: Steve Bergfeld, Emilio Iodice, Wayne Magdziarz and Chris Manning

1. John Pelissero opened the meeting at 8:00 a.m. and Jane Neufeld offered a prayer.
2. The minutes of the May 9, 2016 meeting were approved unanimously.
3. Donna Curin reviewed the Board of Trustees trip to and meetings in Rome. The Cabinet members that participated in the trip had high praise for the experience and thanked Donna for her organization of the various events. Donna's recommendations included using a travel agency if we offer this kind of trip to trustees in the future as did the Loyola Academy Board that joined our Board on excursions for two days. We should also consider leveraging Vatican contacts to offer more personal experiences to the trustees at holy sites in Rome, and not scheduling trips that coincide with JFRC events or reunions, as it is too taxing on the Rome Center staff to have multiple large events taking place concurrently.
4. Donna also shared that Bob Parkinson was renewed for his last three-year term on the Board of Trustees and Ruthellyn Musil was elected as the new Vice Chair.
5. Kelly Shannon gave an update on summer advertising plans, which will focus on supporting recruitment for the Quinlan School of Business, the School of Continuing and Professional Studies, and programs at the Cuneo Mansion and Gardens. Kelly also detailed the content for the next Loyola magazine, which will include a cover story on Dr. Jo Ann Rooney as well as features on the universities progress on addressing health disparities, a profile of alumnus Dr. Richard Pazdur, who spoke at the CTRE opening, and more. Kelly also reviewed an opportunity to enhance the institutional branding of the WTC by utilizing the street banners on the campus at a cost of about \$40K a year. The Cabinet discussed and approved this proposal.
6. Jamie Orsini gave an update on Founders Dinner which will take place on June 18. We have surpassed the number of table sponsors from last year and currently have 243 table sponsors for this year's event. Jamie highlighted opportunities we have to do a better job soliciting vendors as well as engaging trustees in this annual event.
7. Jamie also discussed Alumni Weekend which took place this month and included a Friday night all-class reunion at the Schreiber Center on the WTC which was well-attended, as well as the "Loyola Under the Stars" event on Saturday. About 1,000 people participated in Alumni Weekend events, which is a 20% increase in attendance over last year.
8. Susan Malisch detailed ITS' pilot of a new videoconferencing solution, Zoom. Zoom can be accessed from any device and is designed to make videoconferencing easier to use. Zoom will be in place beginning with the 2016 fall term.

9. In Information Sharing, Winifred Williams indicated that discussions with Local 399 continue. Winifred also invited the Cabinet to the annual St. Ignatius Day mass and picnic which this year are on July 29.
10. Patrick Boyle shared that three finalists will be coming to campus next week for the dean of University Libraries position. Additionally, an offer has been extended for the dean of Social Work position, and Barry Sullivan has been tapped to head the School of Law search committee.
11. Margaret Callahan said that efforts are underway to convene a search committee for the dean of SSOM position. That committee will be chaired by Dr. Terry Light. The timeline for the dean search will be aggressive in light of SSOM's accreditation taking place in November.
12. Kana Henning detailed some staffing realignment with the departure of Tim McGuriman who left Loyola to join the administration at St. Joseph's University in Philadelphia. Mike Loftsgaarden, formerly a project manager in Facilities, will now serve as assistant vice president of Capital Planning. David Beall, formerly director of business operations, has been promoted to assistant vice president for Business Operations/Capital Planning. And Kathleen Fitzpatrick, formerly a business manager in the division, will now serve as assistant director for Business Operations.
13. Donna shared that alumnus Michael J. Quinlan will be hosting a fundraiser at his restaurant in Wicker Park on June 29 for groups helping the victims of the Orlando shootings.

The meeting was adjourned at 10:25 a.m.