

Cabinet Meeting  
May 16, 2017

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Members present: Jo Ann Rooney, Margaret Callahan, Damon Cates, Pam Costas, Lorraine Fitzgerald, Phil Hale, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, John Pelissero, Jim Prehn, S.J., Kelly Shannon, and Winifred Williams

Absent Kana Henning

Guests: Shawna Cooper-Gibson, Danielle Hanson, and Paul Roberts

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1. Dr. Rooney opened the meeting at 8:00 a.m. and Kelly Shannon offered a prayer.
2. The minutes of the April 18, 2017 meeting were approved with minor clarifications in items #10 and #11.
3. Paul Roberts reviewed fall semester enrollment trends over the past decade, including discount rate trends, freshman class attributes, and more. Dr. Rooney asked for the inclusion of transfer numbers in these kinds of enrollment presentations so we have an overview of all of our student populations. The Cabinet discussed the need to improve our efforts working with students on financial literacy and planning, and Jane, Wayne, Shawna and others will meet this summer to develop a one-credit financial literacy class with one of our bank partners to assist students.
4. Winifred Williams invited Danielle Hanson to review the enhanced employment application system, PeopleAdmin 7.6. The system upgrade will take place on May 30<sup>th</sup> and will offer a more robust platform for hiring managers across the institution. Danielle highlighted that HR hiring managers will reach out to managers throughout Loyola regarding current and future job postings to ensure a seamless transition as we migrate to this new platform.
5. Danielle then reviewed HR's Affirmative Action Plan which annually reports out on Loyola's good faith efforts and focused procedures to ensure workforce participants mirror the availability of qualified individuals. Margaret Callahan suggested that this important information be shared at an upcoming Council of Deans meeting as well.
6. Margaret and Pam Costas discussed DACA loans to SSOM students and the current protocol for servicing those loans.
7. Wayne Magdziarz distributed the draft agendas for the June Audit Committee and joint Finance/Facilities and Capital Assets meetings with trustees.
8. In Information Sharing, Winifred let the Cabinet know that Kana Henning gave birth to a baby girl this month and both Kana and the baby are doing well.
9. Kelly indicated that photographer Natalie Battaglia has resigned her position in UMC for family reasons.

10. Margaret shared that the Orbis contract was signed last week. She also shared information on last weekend's "Sisters in Science" which engaged 50 middle school students in science projects. Margaret said it was a terrific event that was financed through Plan 2020. Lastly, Margaret reminded the Cabinet that the SSOM commencement ceremony will take place on the LSC this Saturday, May 20.

The meeting was adjourned at 10:25 a.m.