

Cabinet Meeting
April 17, 2018

Members present: Jo Ann Rooney, Margaret Callahan, Pam Costas, Damon Cates, Lorraine Fitzgerald, Phil Hale, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, Colleen Newquist, Jim Prehn, S.J., Paul Roberts, Steve Watson and Winifred Williams

Absent: Kana Henning

Guests: JoBeth D'Agostino, Teresa Krafcisin, Raina Rose Tagle (Baker Tilly - via conference call), Mumta Taneja (Baker Tilly) and Brad Mease (Baker Tilly)

1. Dr. Rooney opened the meeting at 8:30 a.m. and Pam Costas offered a prayer.
2. The minutes of the March 27, 2018 meeting were approved unanimously.
3. Tom Kelly gave an update on the negotiations with SEIU. A tentative agreement was reached last night for both the CAS and ELLP non-tenure-track faculty. In the coming days, SEIU will ratify the collective bargaining agreements. A communication will be sent to the university community with this information. Dr. Rooney thanked everyone for their hard work on this effort.
4. Margaret Callahan invited JoBeth D'Agostino to review the Commencement schedule for May. The Baccalaureate Mass this year will be held on Monday evening, May 7 at the beginning of Commencement Week. JoBeth also indicated that additional changes this year include the Loyola Wind Ensemble playing at all ten graduation ceremonies, and degree groups of graduates being presented as a cohort before individually receiving their diploma covers. The Arrupe College graduation ceremony will take place on August 11.
5. Wayne Magdziarz invited Raina Rose Tagle of Baker Tilly and her colleagues to present an updated schedule for internal audit activities this year, following up on the Cabinet's discussion with the team in January. Baker Tilly will continue to work with VPs to define the scope of these projects moving forward.
6. Susan Malisch detailed the complexity of the planned HIPAA training and the intention to offer one training at the beginning of the academic year. Winifred Williams highlighted plans to roll out Harassment Training in the fall as well, and she and Susan will coordinate the timing of these trainings and their rollouts. Dr. Rooney indicated that we should endeavor to move toward a single annual or biannual communication regarding trainings that are required to be completed.
7. Susan also gave a brief update on a phishing email that used a resemblance of the Office of the President e-template.
8. Lastly, Susan detailed General Data Protection Regulation (GDPR) which is slated to take effect later this spring.

9. Steve Watson recapped the men's basketball team's Final Four run in March and highlighted the impact the team's success has had and will continue to have on Loyola. Colleen Newquist shared information regarding the increase in web traffic, media mentions, and donations to Athletics and Phil Hale reviewed the recognition the team will receive at the City Council and in Springfield this spring. Dr. Rooney underscored the need to hold an on-campus event before the end of the semester to celebrate the team's success.

10. Winifred Williams announced that Joan Stasiak has been promoted to associate vice president for Human Resources.

The meeting was adjourned at 10:00 a.m.