

President's Cabinet Meeting
October 21, 2009

Members present: Steve Bergfeld, John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., Phil Hale, John Hardt, Jon Heintzleman, Emilio Iodice, Tom Kelly, William Laird, Wayne Magdziarz, Susan Malisch, Ellen Munro, Kelly Shannon, Lorraine Snyder, Paul Whelton and Christine Wiseman

Absent: Rob Kelly and Phil Kosiba

1. Father Garanzini opened the meeting at 8:00 a.m. and offered a prayer.
2. The minutes of the October 6, 2009 meeting were approved unanimously.
3. Kelly Shannon discussed the need for greater coordination regarding mailings to external constituencies. Jon Heintzleman highlighted that the number of school-based publications has grown exponentially the last few years. It was suggested that an audit of all communications that are currently sent out would be helpful, and Kelly said that she would bring an audit plan back to the Cabinet for review and discussion.
4. Chris Wiseman gave an update on mid-year graduation and indicated that over 700 students will complete their degrees in December. The College of Arts and Sciences, the School of Education and the School of Business will graduate the most students this December, and it is expected that each school will host a cocktail reception or other event to honor their mid-year graduates.
5. Jon then gave an update on Family Weekend which was held September 25-27. The Cabinet discussed ways to increase parent's interaction with faculty, as well as the possibility of having a musical guest or other anchor event on Saturday night, along with a mini "Taste of Chicago" style dinner.
6. Father Garanzini shared a proposal he received from Nancy Tuchman regarding her interest in banning the sale of bottled water on the university campuses. The Cabinet discussed this proposal, and Paul Whelton highlighted that there is a need to explore this issue in light of health concerns and issues like chronic disease. A discussion regarding promoting good health while promoting care for the environment ensued. The Cabinet determined that it would be worthwhile to have a debate on the relevant issues, and John Hardt and Paul Whelton offered to work with Nancy Tuchman and others to organize discussions around these important issues.
7. In Information Sharing, Bill Laird reported that Moody's removed Loyola negative ratings outlook.
8. Susan Malisch distributed a handout regarding the pilot of the application DocXchanger which supports access to the university shared drive. She also gave an update on efforts to encrypt all university laptops.

9. John Hardt discussed plans for the 20th anniversary of the UCA martyrs. There will be a memorial mass in the chapel at noon on Thursday, November 19, followed by a meal, lectures and discussions, and a vigil send-off prayer service that evening for students going to protest the School of the Americas. John also gave an update on plans for the President's Leadership Retreat which will take place on October 27.
10. Jon indicated that there are 330 guests registered for the Cuneo dinner on Saturday, October 24, which puts us at capacity for this event. Steve Bergfeld added that the gift agreement is being finalized and will be presented to the full board of trustees at their December meeting.
11. Tom Kelly highlighted that 20% more people showed up for flu shots this year than last year. He also invited the Cabinet to the annual staff awards ceremony which will be held on Wednesday, November 11 at 4 p.m. in the Information Commons. Lastly, he said that there has been good attendance at the harassment prevention workshops.
12. Phil Hale gave an update on MAP funding, which has been restored for the spring semester.

The meeting was adjourned at 9:40 a.m.