

Cabinet Meeting
July 10, 2018

Members present: John Buchholz, Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, Jamie Orsini, Paul Roberts, Jan Sisler, Steve Watson and Winifred Williams

Absent: Jo Ann Rooney, Phil Hale, Kana Henning, and Jim Prehn, S.J.

1. Margaret Callahan opened the meeting at 8:30 a.m. and Susan Malisch offered a prayer.
2. The minutes of the June 26, 2018 meeting were approved unanimously.
3. Tom Kelly briefed the Cabinet on a power outage at the Corboy Law Center. A transformer failed on Sunday, July 8 and was replaced last night, with full power restored to the building around 8 p.m. on Monday.
4. Susan presented a draft schedule for compliance and mandatory trainings that will be rolled out to faculty and staff this year. The Cabinet discussed possibly rolling out Title IX and/or FERPA training to a broader group of people. Tom Kelly will review best practices and will develop a proposal related to these two trainings that he will bring back to the Cabinet for review.
5. Paul Roberts reviewed the enrollment funnel and indicated that we are 7% ahead of last year in overall undergraduate enrollment. Our retention rate looks to be at 86.5%, which is an increase of over 4% from last year.
6. Wayne Magdziarz and Winifred Williams provided an update on the VTIP program and its impact helping us meet budget targets. Wayne commended Winifred and the entire HR team for their expert management of this important program.
7. Wayne discussed the DACA program in the Stritch School of Medicine, and how DACA loans are serviced.
8. Jamie Orsini distributed Founders Dinner invitations, which will be mailed this week. Jamie also shared that Stephanie Kimmel is the new Corporate and Foundation Relations director in Advancement.
9. Steve Watson updated the Cabinet on fundraising progress and goals for the Alfie Norville Practice Facility. Steve also invited the Cabinet to the annual golf outing which will take place this year on August 3 at Harborside. Lastly, Steve briefed the Cabinet on the successful Nike “Family Reunion” event, which took place on the LSC on June 30th.
10. Margaret Callahan announced that Patrick Boyle will be leaving the Provost’s Office to return full time to the faculty.
11. Jan Sisler indicated that Fr. Dan McDonald, SJ will join us on campus soon to kick off the work of the Institutional Examen Steering Committee.

12. Jane Neufeld distributed the Welcome Week brochure and invited all Cabinet members to the First Year Student Convocation on Friday, August 24.
13. Wayne highlighted that the three new auxiliary bishops in the Archdiocese are all Loyola alumni. Additionally, Wayne informed the Cabinet that the husband of longtime administrator Marge Beane (Bill Beane) passed away recently.
14. Lorraine Fitzgerald reminded the Cabinet that the next Board of Trustees Executive Committee meeting will take place on August 22.
15. Winifred indicated that harassment training for staff will rollout the first week of August, followed by faculty training in mid September. Winifred also gave a brief update on negotiations with our operating engineers. Lastly, Winifred reminded the Cabinet that the Feast Day of St. Ignatius of Loyola will take place on the LSC on July 31, with a mass and picnic.

The meeting was adjourned at 10:10 a.m.