

President's Cabinet Meeting
May 25, 2011

Members present: John Costello, S.J., Donna Curin, Richard Gamelli, Michael J. Garanzini, S.J., Phil Hale, John Hardt, Jonathan Heintzelman, Emilio Iodice, Rob Kelly, Tom Kelly, Phil Kosiba, Bill Laird, Susan Malisch, Ellen Munro, John Pelissero, Kelly Shannon, and Lorraine Snyder

Guests: Leilani Lauger

Absent: Wayne Magdziarz

1. Father Garanzini opened the meeting at 8:00 a.m. and Father John Costello, S.J. offered a prayer. Dr. Richard Gamelli was welcomed to the Cabinet in his new role as Senior Vice President and Provost of Health Sciences.
2. The minutes of the May 10, 2011 meeting were approved with an addition in item #9 that Newcastle will also be a supporter of Founder's Dinner.
3. Susan Malisch introduced ITS information security officer Leilani Lauger, who gave an update on the work of the Information Security Advisory Council and reviewed security policies and recommendations. Donna Curin asked about the security of scanning documents from copiers to one's computer, and Leilani indicated that going forward copier hard drives will be wiped so that data will not be saved on university copiers. Leilani then presented a proposed security policy change to ensure that no personal data is stored on local network drives, and Cabinet approved the policy change and affirmed its commitment to supporting ITS in this important effort.
4. Kelly Shannon reviewed processes to create and disseminate internal announcement communications. UMC will continue to use a PDF letterhead for announcements coming from either Father Garanzini or John Pelissero. The Cabinet, Dean's Council, Trustees and Regents will be the first to be sent important university communications, and then subsequently they will be sent to the larger university community. Kelly noted the importance of having individuals familiar with the efforts of search committees handle the first draft of new hire announcements, and John indicated that Marian Claffey would be a good person to assist on this. Father Garanzini emphasized the need to think about how we package university announcements so that Crain's and other publications will pick them up.
5. Dr. Gamelli reviewed the structure of and plans for the Division of Health Sciences. The goals of the Division are to clarify and enhance Loyola's academic and research enterprise at Maywood; to establish a strong university partner aligned with LUHS clinical operations and patient care; and to seed collaboration across the entire Trinity Health system. The SON, SSOM, graduate programs and a number of centers and institutes will all be part of this Division.
6. Jon Heintzelman highlighted the need to have a coordinated and unified approach toward advancement goals between the Maywood and Lakeside campuses. There is interest in a targeted campaign for the health sciences and Jon, Dr. Gamelli and others will continue their conversations regarding this possibility.

7. Rob Kelly reviewed the desire of USGA students to serve on BOT committees. The Cabinet agreed that it would not be appropriate to have students serve on the Executive or Audit committees, but that having student representatives on the other committees of the board that they are not already on would be good. Father Garanzini indicated that committees could have executive sessions if there were sensitive issues to discuss. Additionally, Father Garanzini highlighted the need for a health sciences committee of the board in consideration of the new Health Sciences Division and structure at Maywood.
8. Phil Kosiba reviewed on-going campus construction on the WTC and LSC. Among other projects, Phil highlighted that the Gentile Center renovation will be complete in time for the first men's basketball game on November 26; Cuneo Hall will be completed by May 2012; and with Alumni Gym demolition underway, construction on the new Student Center will begin in October and the Center will be ready in spring 2013.

The meeting was adjourned at 10:20 a.m.