

President's Cabinet Meeting  
February 10, 2009

---

Members present: John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., Phil Hale, Jon Heintzleman, Tom Kelly, Phil Kosiba, William Laird, Wayne Magdziarz, Susan Malisch, Ellen Munro, Lucien Roy, S.J., Paul Whelton and Christine Wiseman

Also present: Brendan Horan, S.J., and Lorraine Snyder

Absent: Emilio Iodice, Richie Salmi, S.J. and Kelly Shannon

---

1. Father Garanzini opened the meeting at 8:00 a.m. and Father Costello offered a prayer.
2. The minutes of the January 27, 2009 meeting were approved with the correction of a typo in item #4 and with the correction in item #8 that alumni giving overall is down by about 900 alumni donors.
3. Father Garanzini reviewed the membership of the newly-created Council on External Relations and the draft agenda for its first meeting which will be held on February 16.
4. Wayne Magdziarz gave a synopsis of feedback on the February 6 strategic planning retreat and Cabinet members agreed that it was a productive workshop. Next steps include updating the strategic planning documents based on the retreat discussions, and convening the Strategic Planning Steering Committee to discuss the process of vetting these documents with Lakeside students, faculty and staff.
5. The Cabinet then reviewed action items for the March Board of Trustees meeting. Trustees will be asked to evaluate their committee meetings as well as the large trustee meeting.
6. Tom Kelly reviewed the conflict of interest policy process and reminded the Cabinet that forms are due back by February 15. To date, Human Resources has received over 80% of the information it needs from departments around campus. This policy covers a new and important part of IRS tax compliance requirements, and Tom indicated that he will be able to report out on this effort in time for the June Board of Trustees meeting.
7. Wayne noted that last week, a meeting that included about six trustees was held to review presentations regarding the State Street redevelopment project. The intention is to plan for the redevelopment at this stage so that when the market rebounds the university will be in a position to move quickly on this project.
8. Chris Wiseman distributed an enrollment funnel for fall 2009. We are currently up 1% in application and up 1% in admits for the fall. She added that the spring term for graduate and professional programs starts on February 20, and we are up 18% in new student enrollment in graduate programs including business, IPS, social work and the SCPS bachelors program.

9. In information sharing, Bill Laird noted that USAID would visit the university tomorrow to discuss the Cuba grant program. Ellen Munro will be joining Bill and others in that meeting.
10. Donna Curin distributed an article about electronic board materials from "Trusteeship" magazine.
11. Susan Malisch shared that ITS directors Bruce Montes, Kevin Smith, Dan Vonder Heide and Jim Sibenaller won the "most effective team" award in the medium business category by the Association of IT Professionals.
12. Phil Hale reviewed plans for the Doris Kearns Goodwin dinner which will precede her keynote lecture on February 11. Governor Pat Quinn and other elected officials are confirmed to attend the dinner. Additionally, Phil indicated that there will be an event in conjunction with LUHS on March 10 in Springfield.
13. Lucien Roy distributed a booklet regarding the Chapel Series, as well as the "Sacred Space for Lent 2009" book.
14. Tom distributed the spring schedule for Emerge programs. He also announced that on March 9 the IRS would be auditing the university's retirement plans. Lastly, Tom indicated that at the Staff Council meeting yesterday that both he and Father Garanzini attended, staff shared that they would like to develop a "staff member of the week" program, perhaps modeled off of the LUHS "Magis" program, to honor staff throughout the year.
15. Wayne indicated that he will be meeting with officials in Vernon Hills this week to discuss possible developments on the Cuneo museum property.

The meeting was adjourned at 8:55 a.m.