



Pre-Health Professions

**PRE-HEALTH PROFESSIONS, CAREER DEVELOPMENT CENTER**

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**REAPPLICANT RELEASE OF LETTERS FORM**

This form is for alumni who previously applied to medical or dental school through the Pre-Health Professions Advisory Committee (PHPAC) and are reapplying to medical school or dental school for admission fall 2019 through the PHPAC Re-Applicant process.

NAME: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
FIRST LAST  
 EMAIL: \_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_ PHONE: \_\_\_\_\_

	MEDICAL		DENTAL	TEXAS	CARIBBEAN	INTERNATIONAL
	AMCAS	AACOMAS	AADSAS	TMDSAS	-----	-----
ID #					*(SCHOOL NAME)	*(SCHOOL NAME)
LETTER ID # / EMAIL		(IF APPLICABLE)	(IF APPLICABLE)	(IF APPLICABLE)	(EMAIL ADDRESS)	(EMAIL ADDRESS)

\*email or mailing address required if programs do not participate with Virtual Evals.

**The Pre-Health Professions Office releases letters to the AMCAS, AACOMAS, AADSAS, and TMDSAS letter services. For additional details, review: How to Apply Handout (Medical and Dental), Re-Applicant information, PHAD, and other relevant information available at [www.luc.edu/prehealth](http://www.luc.edu/prehealth).**

**FEES:** No fee for students requesting letters for release to AMCAS, AACOMAS, AADSAS, or TMDSAS letter services.

I am expecting new or updated letters of evaluation from the following recommenders:

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<input type="checkbox"/>	I confirm that I am requesting an addendum to my previously released Committee Letter and I have submitted the required Re-Applicant registration materials to the Pre-Health Professions office by the June 15, 2018 deadline ( <a href="http://luc.edu/prehealth/re-applicantprocess/">http://luc.edu/prehealth/re-applicantprocess/</a> ).
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**All re-application materials (with the exception of letters of recommendation, which are due by July 13, 2018) are due by June 15, 2018. A complete release request must be submitted via the "Additional Files" section of Re-application on the database and Applicant must email [PHadvising@luc.edu](mailto:PHadvising@luc.edu) to notify the Pre-Health Advising Office after materials have been uploaded. An email confirmation or request for additional materials will be provided within five working days (one week). Incomplete or partial submission of documents will not be processed.** For options of special circumstance, contact the Pre-Health Professions office.

Please note that by submitting re-application materials, you are only given the opportunity for the addendum. To request that the addendum be written and released to schools with your associated letters, you must show evidence that you have applied to AMCAS/AACOMAS/AADSAS/TMDSAS by submitting a PDF of the application itself in its entirety along with this form.

Timeline: Requests to release letters will take a minimum of 4 weeks from the time you request is verified as received (receipt provided via email) to process successfully. Requests submitted after August 31 will take substantially more time to process. By completing and submitting this form, the applicant agrees to give permission to the Pre-Health Professions Office to send out letter packets once the Committee Letter Addendum is written, edited, proofed, compiled, and formatted for release. Providing false or incorrect information may substantially delay the release of the Committee Letter Addendum or result in the PHPAC's decision to decline to write a Committee Letter Addendum.