The Electronic Classroom (EC) consists of these basic units: 1) **LED Display**; 2) **Computer** and **Monitor**; 3) **Touch Panel**; and 4) **Equipment Rack** includes: Auxiliary Power, Auxiliary Cables, Computer

### To Activate System:

Locate the **Touch Panel**, and select the source you wish to use with the hard buttons on the right hand side.

*Please note* – If the system is not powered down properly you may have to shut down the system first.

(Explained below; **see System Shutdown**)

### To Display from the Computer Workstation:

1. Turn on the computer and monitor, if not already on.
2. Press the **COMP** button on the Touch Panel.
3. If you do not see the computer image: Press **COMP** once more.
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To Log in to a Workstation:

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard.
2. Type your Username and Password and press Enter on the keyboard.

To Display a DVD:

1. Follow the instructions from “To Display from the Computer Workstation”
2. Load DVD into the computer tray
3. Open “This PC” on your desktop
4. Then double click the DVD icon under “Devices and drives”

To Display from your Laptop:

1. Using the VGA with audio or HDMI cables provided to you, connect your laptop.
2. On the Touch Panel, press the **LAPTOP VGA** or **HDMI** source button, corresponding to which cable you are using.
3. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and re-select the source button.

Please Power Down the System Before You Leave the Room

System Shutdown:

Using the Touch Panel, press the **POWER** hard button.