The Electronic Classroom (EC) consists of these basic units: 1) **Data Projector**; 2) **Computer** and **Monitor**; 3) **Touch Panel**; and 4) **Equipment Rack** includes: Auxiliary Power, Auxiliary Cables, Computer, Blu-ray/DVD Player

**To Activate System:**

1. Locate the **Touch Panel** and press the darkened screen. Press the logo, then select the source you wish to use with the hard buttons on the right hand side.

*Please note* – If the system is not powered down properly you may have to shut down the system properly (Explained below; see **System Shutdown**)  

**To Display from the Computer Workstation:**

1. Turn on the computer and monitor, if not already on.
2. Press the **COMP** button on the Touch Panel.
3. If you do not see the computer image *(you may have to wait for Projector to warm up ~1 min)*: Press **COMP** once more.

For immediate assistance, please call *901 from a classroom phone.*
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To Log in to a Workstation:

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard.
2. Type your Username and Password and press Enter on the keyboard.

To Display a Blu-ray/DVD:

1. On the Touch Panel, press the Blu-ray hard button.
2. Insert your disc, and press play via the Touch Panel.
3. If you do not see the image of the disc, you may need to reselect Blu-ray on the Touch Panel.

To Display from your Laptop:

1. Using the VGA with audio or HDMI cables provided to you, connect your laptop.
2. On the Touch Panel, press the Laptop button.
3. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and re-select Laptop from the Touch Panel.

Please Power Down the System Before You Leave the Room

System Shutdown:

Using the Touch Panel, press the POWER hard button, and then press YES.

For immediate assistance, please call *901 from a classroom phone.