English Proficiency Form

United States Department of State regulations require that J-1 visa exchange visitors demonstrate sufficient English proficiency to participate in their program. This requirement can be met in one of three ways: 1) By interview; 2) With a TOEFL or other recognized English test; or 3) By written verification from an English instructor/program.

Does the exchange visitor have a degree from an English speaking country (check one)? ☐ Yes ☐ No

*Does the exchange visitor have a passing score the TOEFL (75) or IELTS (6.5) test (check one)? ☐ Yes ☐ No
(If yes, please include proof of TOEFL or IELTS test scores)

If you answered “No” to both of the questions above, please ensure that the host department contact person completes the Exchange Visitor English Proficiency Assessment below.

**Exchange Visitor English Proficiency Assessment**

Host departments should use this form to document their interview via Skype (or other visual platform) and the English proficiency of the exchange visitor applicant. This form is to be completed by the host department and returned with the J-1 DS-2019 request forms. English proficiency must be documented and submitted before a DS-2019 can be issued.

______________________________________
Name of Exchange Visitor Applicant

______________________________________
Name and Title of Interviewer

______________________________________
Date

The interviewer is: ☐ A representative of the host department
☐ The exchange visitor applicant’s supervisor

The interview was conducted: ☐ Via Skype
☐ In-person
☐ By other visual platform (please specify)
☐ Other (please specify)
Please rate the exchange visitor applicant’s English proficiency in the following areas:

Listening/Comprehension:  □ Excellent  □ Good  □ Adequate  □ Poor
Speaking:  □ Excellent  □ Good  □ Adequate  □ Poor

Please provide a brief summary of your conversation:

_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

__________________________________
Signature of Interviewer

*TOEFL/IELTS Test Exemptions:

- Native English speakers from countries where English is the only official language
- Non-native English speakers who have received at least 80% of instruction in English at institution in home country or abroad
- Non-native English speakers who have completed two consecutive years of full-time high school or university study in the U.S. or other country where English is the only official language
- Non-native English speakers who have a minimum of one year full-time employment in the U.S. or other country where English is the only official language