

Meeting Minutes Archive**February 14, 2001**

To: Members of the Corporate Faculty
 From: Dr. Sarah Gabel, Secretary, Faculty Council
 Subject: Meeting held in Room 30, Marquette Center, WTC

197 I. Meeting called to order by Dr. Barbara Leonard, Accounting, at 3:05 p.m.

Dr. Susan Ross, Theology, offered an opening prayer from St. Thomas Aquinas.

198 II. Chairperson?s Report - Dr. Barbara Leonard, Accounting**Meeting with Fr. Michael Garanzini, future President of Loyola University**

Dr. Leonard reported on the luncheon that faculty members had with Fr. Garanzini on January 26, 2001. Fr. Garanzini seems very positive and collaborative and she believes he will want to work with Faculty Council. Dr. Garanzini said he believes a strong university has a strong faculty government. Dr. Leonard has been corresponding with Fr. Garanzini since he was appointed, sending him weekly reports about Faculty Council developments and a copy of the new Faculty Senate Constitution. He will be moving to Chicago in mid-June. Dr. Leonard did invite him to come to a Faculty Council meeting before June but he would prefer to wait until he can attend as the President. He would like to meet with faculty members informally before that time

Dr. Bren Murphy, Communications, asked if any dramatic changes would occur prior to his coming on as president. Dr. Dorothy Lanuza, Medical-Surgical Nursing, asked if program restructuring is expected to commence prior to Fr. Garanzini's arrival? Dr. Sarah Gabel, Theatre, stated that the SCC report was sent to both Fr. Piderit and Fr. Garanzini. Dr. Leonard understands that Fr. Garanzini is being consulted on proposed changes for the university.

Introduction of new Faculty Council member:

Dr. Leonard introduced Dr. Jeanne Zechmeister, Psychology, who will be taking the place of Dr. Raymond Tatalovich who resigned.

Faculty Scholars

Dr. Leonard stated that it was her understanding that the endowed professors would choose the recipients for the Faculty Scholars award as they did last year. However, it was announced that this year Deans will make recommendations to Dr. Braskamp. Dr. Braskamp will appoint a committee of endowed chairs who will make recommendations to him and he will make the final decision. Since there was some confusion regarding this process, Council asked the Executive Committee to clarify the selection process of Faculty Scholars with Dr. Braskamp

Rome Center

Dr. Bren Murphy, Communications, reported that the deadline to apply for the position of Director of the Rome Center was today. The motion concerning the position put forth by council last month was honored. The Rome Center Committee has met and attempted to clarify the position and prioritize the qualifications desired. The first meeting of the committee should be to clarify the job description. Dr. Leonard talked with Dr. Braskamp and he agreed that Faculty Council would pick half of the members of the Search Committee and he would pick the other half. Dr. Giordano, Modern Languages and Literatures questioned whether this committee served the same function as the Rome Center Advisory Committee and if so why is this committee an ad hoc committee? Dr. Leonard replied that the Executive Committee would inquire about this.

Ex Corde

Dr. Susan Ross, Theology, explained that the U.S. Catholic Bishops voted on a draft of guidelines for implementation of the paper concerning Catholic Theologians teaching in Catholic schools. They had hoped that this committee of bishops would meet with theologians before voting on the guidelines. There is to be a meeting on February 23 of theologians with Cardinal George and the bishops. Fr. Piderit is sponsoring this meeting at Loyola. This meeting is being held because it is time for bishops to speak with theologians. Dr. Ross will report back to Faculty Council about the meeting. Dr. Timothy O'Connell, IPS, said that there could be over 100 theologians attending and only one hour for discussion and questioned how in depth this discussion could be.

199 III. Committee Reports

Research Committee - Dr. John New, Biology - Chair

Dr. New stated that there is concern about the lack of a consistent policy concerning research stimulation funds. Whether the money from a grant that replaces a salary goes back to the department for use differs for different departments. Policies on Academic Misconduct are also inconsistent. The stated policy on the web was compared with other universities' policies. The Research Committee will discuss both of these items with Dr. William Yost, Acting Director of Research.

There was a taskforce at the end of the last academic year on research leaves. The report was submitted to Dr. Larry Braskamp but the Research Committee has not heard a response from him and will inquire about this.

CARP - Dr. Timothy O'Connell, IPS

Dr. Braskamp reconvened the CARP committee to discuss implementation of Faculty Council's "Charges to CARP". The timetable announced in November will not be met. What is being asked from the Deans is more complicated than anticipated. CARP has delivered its report to Dr. Braskamp and what is happening now has nothing to do with the committee. Dr. Braskamp emailed in November that he had reviewed the general report. Nothing has been done concerning the general report simply because everyone is so swamped right now. Dr. O'Connell feels badly about this because there were some interesting ideas in the general report. Dr. David Schweickart, Philosophy, asked that the original timetable be reviewed. Dr. Leonard asked if Fr. Garanzini has seen the CARP reports. Dr. Leslie Fung, Chemistry, asked if he had seen the general report? Dr. Leonard said that in the AAI released today dates were mentioned. She read the paragraph. The Deans will present the college reports during March and they will be sent back to the Deans in April. Dr. Braskamp will consult with CARP. Dr. O'Connell is drafting a proposal on how CARP might function in the future this week. CARP will review the decisions and the final decisions will be made in June.

Dr. Leonard stated that we should have an agreed on process in place to respond to any release of tenured professors. Although she feels that there is only a 20% chance that tenured faculty may be dismissed for financial reasons, it would be prudent to prepare for this possibility. We should discuss this at the next meeting. Dr. Allen Shoenberger, Law, reminded council that there was a committee appointed six years ago to deal with this issue. Dr. Leonard reminded Council that the document released by that committee, "Recommended Policies and Procedures for Use in Termination of Tenured Faculty Appointments for Reasons Other Than Cause" [www.luc.edu/resources/faccouncil/reports/termination.htm] is on the Faculty Council web site and urged council members to read it prior to the next meeting so that we may discuss it then.

Dr. Stephen Jones, Physiology, commented that when the Biochemistry Department closed in Basic Sciences tenured professors were assimilated into other departments. Dr. Kim Dell?Angela, Pediatrics, said that there was no choice as to what department they were assigned however. Dr. Dorothy Lanuza, Medical-Surgical Nursing, stated that there may be merging as well as doing away with departments. Dr. Janis Fine, ELPS, said that a department was dissolved in the School of Education and nothing happened. Dr. Leonard said that the closing of Biochemistry was not reviewed by CFA prior to the announcement. Dr. David Schweickart, Philosophy, asked if CARP had recommended any merging or dissolving of departments. Dr. O'Connell replied that they had in some cases.

Governance - Dr. Carolyn Saari, School of Social Work - Chair

The ballots regarding approval of the faculty senate have been sent out. So far, there are 400 answers and they are still coming in. Please continue to encourage your people to send them in. The deadline for return is February 26. Ballots will be counted at 1 p.m. on March 2.

Elections - Dr. David Schweickart, Philosophy

Nomination ballots for the Faculty Council will be counted on March 2 at 9 a.m. at the Philosophy Department, 3rd floor, Crown Center. The election ballots will be sent out on March 9 and are due back on March 29. Ballots will be counted on March 30. There is an issue as to what will happen to elected council members if the Senate Constitution passes. Dr. Kim Dell? Angela, Pediatrics, suggested that Dr. Schweickart should let nominees and voters know this when the ballots are mailed. Dr. Leonard said that this could be settled later with the cover letter for the ballots. It was noted that it should also be mentioned that when a member of Council resigns, the person who has the next highest vote in that unit will take that person's place.

Dean Evaluations - Dr. Nicholas Lash, Finance|

The evaluation forms are in the mail for the evaluation of Dr. John Smarrelli, Dean of the College of Arts and Sciences. Kerry Cochrane and Karla Petersen, Cudahy Library, do not feel that the form is adequate for evaluation of the Dean of University Libraries, Dr. Edward Warro. The evaluation needs to be done this year therefore the Dean Evaluation Committee should revise the form with input from council's library representatives.

Physical Resources - Karla Pedersen, Professional Librarian

There was a good response from the faculty regarding improvements. The Lakeshore requests range from blinds to installing bathrooms. Dr. Bren Murphy, Communications, asked who is currently responsible for making these decisions since the space committee no longer exists. Dr. Leonard replied that the Deans appear to be taking care of it.

Awards - Dr. Toby Dye, Psychology - Chair

A vita and supporting materials for Dr. Anna Schwartz was distributed. Dr. Dye reviewed her qualifications including publishing over 100 publications and writing a senate bill. Dr. Nicholas Lash, Finance, stated that Anna Schwartz's research, along with that of her co-authors, has led to a major rethinking of the importance of monetary policy in the US economy.

Motion: that Anna Schwartz be awarded an honorary degree by Loyola University Chicago

Moved: Dr. Allen Shoenberger, Law

Motion passes unanimously

Motion: That Faculty Council commends Mr. Michael Quinlan, Chairman of the Board of Trustees, for the inclusive way in which the search for Loyola's new president was carried out. The council believes that the process, which included significant participation from all relevant sectors of the university, provides a model for collaborative efforts in the future.

Moved: Dr. Fred Kniss, Sociology and Anthropology

Seconded: Dr. Bren Murphy, Communications

Motion passes unanimously

200 IV. New Business

Report on Redesign for Results Initiative - Cyndi Redman, Treasurer

Dr. Leonard introduced Cyndi Redman as the team leader responsible for redesigning the check requisition process and initiating the new Loyola Procurement Card (Procard) Program. Ms. Redman announced that the new program is nearly complete. Cards will be issued on April 1 and will be distributed by school. This will eliminate the need for "petty cash" and "cash advances". The American Express program will be eliminated by the end of the year. Latrina Porter, in Purchasing will be responsible for the Procard Program. Which means that one person will handle requests for 800 faculty. Faculty input is important to Ms. Redman. Any suggestions should be emailed to her credman@luc.edu Statements may be reviewed on-line. Budget Administrators will sign them and file them away. Ms. Redman stated that limits on the cards could be changed. The Budget Administrator can make the limit smaller or larger. Dr. Kim Dell'Angela, Pediatrics, asked if it will be set up for the Medical School. Ms. Redman replied that this does not apply to the Medical School at this time. Dr. Leonard brought up the issue of parking reimbursement for faculty attending Faculty Council meeting. Ms. Redman said the faculty could charge it on their own card. Ms. Redman stated that the card is issued to the individual not departments. Her office will need a two-week lead-time for issuing additional cards.

Enrollment and Budgetary Matters Mr. Wayne Magdziarz Senior Vice President of Operations and Dr. Larry Braskamp, Senior Vice President of Academic Affairs

Dr. Magdziarz reported on fall 2001 enrollment figures. Loyola University is an excellent university that will grow and thrive. We all have a role in the recruitment of students. We need to have 500 new students yearly for the next four to five years. At present we have 8054 applications. This is the highest in history. The previous high was in 1998 at 5900. Typically, by this time of the year, 86% of the applications are in. We may get 800 to 900 more applications and could end up with as much as 9000. We are taking back the Chicago market. It has gone to DePaul for three enrollment cycles. We have 2600 applications from the Chicago area. Last year it was 1100. Typically, California students stay in California but we have 130 applications from California with 10 deposits. Last year we had 31 California applications with 0 deposits. There are now two full-time recruiters working the West Coast and Arizona. Applications are up in 54 states. We are working with the application pool to get transcripts, etc. in. 81% of applications are completed. The website has been changed. Admissions continue to work to develop the web site. There have been 40,000 hits for the undergraduate program. However, it should be up in the hundred thousands. Admissions had 5000 hits. The previous high was 3000. We are admitting 80% of completed applicants. In the past it was 82%. There is a Jesuit and Catholic Heritage Award of \$2500 for an applicant from a Jesuit or Catholic high school in the Archdiocese of Chicago or Joliet. This year the average ACT is 25.5 (last year it was 24.7).

Of the applicants, 8% are African Americans, 12% Asian and 13% Hispanic. They would like more Hispanic applicants for fall 2002. As of today, Loyola has received 346 deposits. No financial aid has gone out yet. The first financial aid packages go out February 15th. The applicants are notified about any scholarships in the admittance letter.

The application increase is due to 1) A heightened awareness of the importance of recruitment on the part of the Loyola community. The faculty, staff, students and alumni all have contributed to this. No one has said no to helping; 2) A deliberate buildup of the application pool; 3) During the summer 40% of the recruitment staff were replaced or hired; 4) There are new recruitment programs. There is Water Tower Visit Day for students who want to go to the Water Tower Campus. The School of Business and School of Nursing will also have visit days. The Health Sciences visit will include a visit to the Medical Center Neo-Natal Intensive Care Unit. The most important recruitment day is April 1 - Loyola Sunday. All admitted students are invited and typically there is the largest yield from this event than any other. Last year 3300 students were admitted to the university, this year 5500 students have already been admitted. Last year there was 380 transfer students. This year the goal is 450. We are going after the community college population. Our goal for freshmen is 1200. We will get this. The conversion yield for 8500 applications is 1235-2010 freshmen. It is still early.

Dr. Leonard asked about "discounted tuition". Dr. Magdziarz replied overall there is a 36% discounted tuition rate for freshman. They plan to keep the discount rate under control. Dr. Susan Ross, Theology, questioned whether with budget cutbacks, will there be enough facilities for the additional students. What is the capacity of the dorms? Mr. Magdziarz said that they are watching this. We need approximately 2000 beds. We predict we can handle 1400 freshmen.

Dr. Larry Braskamp, Senior Vice President of Academic Affairs, said that a quality education is most important. 1800 new students is the maximum number we can handle at this time. He is positive about the future. Development is aggressively pursuing donors for the Life Science Building. The number of applications at Loyola is creating a national "buzz". The quality of our undergraduate programs (one of the top four universities in the country) and the Chicago location are two factors that are drawing applicants. Dr. Susan Ross, Theology, asked if we could be teaching 1400 students with the same faculty and space as for this year's freshman class. Dr. Braskamp replied that adjusting what faculty teach to cover a large freshman class is possible because there will be fewer sophomores, juniors and seniors. Even with a large freshman class our enrollment numbers will be down. Dr. Paolo Giordano commented that we still need to offer upper level courses so that our students can graduate on time, and wondered how many faculty can be asked to teach freshman classes. Dr. Leslie Fung, Chemistry, asked how many more staff cuts are anticipated. Dr. Braskamp replied that there would be a reduction in the number of employees in the next year or two. There is a deficit of \$30 million. We are down 800 in the professional schools and transfers and down 200 freshmen this year.

201 V. Minutes of the January 17, 2001 Faculty Council Meeting

Motion: that the minutes of the January 17, 2001 Faculty Council Meeting be approved.

Moved: Dr. Paulo Giordano, Modern Languages and Literatures

Seconded: Dr. Nicholas Lash, Finance

Action: The motion passed unanimously

Dr. Leonard reminded council that there will be a dinner meeting after the March 14 Faculty Council meeting. Mr. Michael Quinlan, Dr. Anthony Barbato and Dr. Braskamp are expected to attend.

202 VI. The meeting adjourned at 5:20 p.m

Moved: Dr. Kim Dell'Angela, Pediatrics

Seconded: Dr. Robert Bucholz, History

Action: The motion passed unanimously

Respectfully Submitted,
Dr. Sarah Gabel
Theatre
Secretary, Faculty Council

Members Present:

Professional Schools

Dr. Raymond Benton, Marketing; Dr. Kim Dell'Angela, Pediatrics; Dr. Janis Fine, LFCP; Dr. Jennifer Haworth, LFCP; Dr. Gloria Jacobson, CAMD; Dr. Stephen Jones, Physiology; Dr. Nicholas Lash, Finance; Dr. Dorothy Lanuza, Med-Surg; Dr. Barbara Leonard, Accounting; Dr. Carolyn Saari, School of Social Work; Dr. Allen Shoenberger, Law

Arts and Sciences

Dr. Robert Bucholz, History; Dr. Raymond Dye, Psychology; Dr. Leslie Fung, Chemistry; Dr. Sarah Gabel, Theatre; Dr. Paolo Giordano, Modern Languages and Literatures; Dr. Fred Kniss, Sociology and Anthropology; Dr. Gerard McDonald, Mathematics; Dr. Bren Murphy, Communication; Dr. John New, Biology; Dr. Susan Ross, Theology; Dr. David Schweickart, Philosophy; Dr. Jeanne Zechmeister, Psychology

Graduate Institutes and Professional Librarians

Dr. Timothy O'Connell, IPS; Ms. Kerry Cochrane, Libraries, Ms. Karla Petersen, Libraries

Guests:

Ms. Cyndi Redmond, Treasurer, Mr. Wayne Magdziarz, Senior Vice President of Operations, Dr. Larry Braskamp, Senior Vice President of Academic Affairs

Do you have any comments you would like to share with Faculty Council?

If so, fill out the online form; campus-mail them to Sarah Gabel, Faculty Council Secretary, 808 Sky, LSC; or e-mail her.