

# Kate Chopin

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## EDUCATION

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### Loyola University Chicago

Masters of Arts in *Women's Studies*, May 2009

- 3.97/4.0 GPA

### University of Michigan, Ann Arbor, MI

Bachelors of Arts in *Sociology*, Minor in Women's Studies, *Summa Cum Laude*, May 2004

- 3.93/4.0 GPA

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## RELEVANT EXPERIENCE

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### American Red Cross - Ann Arbor, MI

*Community Programs Coordinator*, 2009 - present

- Manage the delivery of all community health programs for 15 counties in southeastern Michigan increasing population reached with HIV/AIDS prevention information by 120% in one year.
- Taught health education classes to over 2,000 individuals throughout the state through programs at schools, substance abuse centers, health departments, correction facilities, youth service agencies, shelters, and health clinics.
- Coordinate the annual contract with the Michigan State Department of Education to provide statewide health trainings and presentation guidance for over 600 public school staff members.
- Implemented new health and safety program for caregivers and senior citizens by training 20 new community instructors and partnering with the local housing authority to establish free monthly services for low-income residents.

### AmeriCorps Service Volunteer, 2007-2009

- Organized and supervised multi-day special events for large groups including summer camps, statewide training retreats and community service projects.
- Maintained detailed records and produced a variety of outcome measurement reports for health education services provided throughout southeastern Michigan.
- Scheduled, prepared, and taught health and safety classes for over 1,000 clients.

This alumnus does a great job of highlighting the accomplishments of her work, not just her job duties.

### YWCA Intercultural Center - Chicago, IL

*ESL Teacher (part-time)*, 2007-2009

- Taught English as a second language to adult learners.
- Evaluated students' language abilities and learning progress according to objective criteria.

### Youth Services NOW - Dublin, Ireland

*Administrative Officer*, 2004-2005

- Provided administrative support to a team of seven social workers to create an effective counseling service.
- Collected general intake information, maintained multiple databases, and provided referrals to clients from diverse backgrounds including refugees and asylum seekers from all over the world.

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## SKILLS

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**Computer:** Microsoft Office Suite, Outlook, Publisher

**Language:** Basic spoken French