May 14, 2014
9:30am – 11:00am
GC 290/SSOM 420/CLC 727

Minutes

Present: Greg Costanzo, Emmanuelle Escandar, Nancy Goldberger, Ariana Lewis, Brendan Martin, Lori Mojica, Haydéé Nauert, Gaby Ortiz, Kate Peterson, Patricia Simms, Alyssa Travis and Janelle Wade

Absent: Sandra Cavalieri, Megan Canty, Nicole Chmela, Stuart Donna, Carrol Lindsay, Curtis Main, Andrew Naylor, Maria Pelc, Akeya Peterson, Sarah Syversen and Katrina Weizer

Opening of Meeting: 9:35 a.m.

Reflection – Ariana Lewis

Approval of Minutes – April 2014
Approved

Committee Updates:

- **Staff Recognition & Excellence Awards**: Pat Simms, Nancy Goldberger, Alyssa Travis
  - Next 6 months of winners chosen. It is really encouraging to all the winners.
  - It was suggested to add a USC business card to remind people that we provide the award. Emmanuelle indicated she would not mind making the card

- **Communication**: Sarah Syversen, Dana Bozeman, Megan Canty
  - Website Updates are going well. Sent as needed
  - Weekly Announcements

- **Staff Development**: Sandra Cavalieri, Greg Costanzo, Kate Peterson
  - One Stop website is set up. Working to make it more polished and make sure people know about it

- **Social Events & Community Building**: Emmanuelle Escandar, Maria Pelc
  - Live After 5 (HSD/Lakeside) One to be done for the WTC
  - Pizza with the President (HSD/Lakeside) in June. It should be for staff only, not for faculty and students
  - The Picnic BBQ - July

- **LEEF**: Andrew Naylor, Lori Mojica, Gaby Ortiz, Carole Lindsay
  - No updates
Mission & Identity – Chris Murphy

- Ignatian Contemplation Retreat still has openings. Retreat is from Wednesday evening, May 28 and ends on Friday, May 30 at 6 pm. For more information go to: [http://www.luc.edu/mission/programsandofferings/offerings/missionretreatonignatiancontemplation/](http://www.luc.edu/mission/programsandofferings/offerings/missionretreatonignatiancontemplation/)
- The next Inner Mission Employee Retreat is Thursday, June 12 - Friday, June 13. Please spread the word. Information and registration is at: [http://www.luc.edu/mission/programsandofferings/offerings/staffretreat.shtml](http://www.luc.edu/mission/programsandofferings/offerings/staffretreat.shtml)
- The Annual Ignatian Service Day will be Friday, July 25 at the Mission of our Lady of Angels in Humboldt Park. Throughout the month of July we will have a school supply donations collection on all three campuses. Save the date

Treasurer’s Report – Brendan Martin

We are coming to the end of the fiscal Year. Submit any outstanding expenses as soon as possible

Secretary’s Report – Haydeé Nauert

No report

Vice Chair’s Report – Curtis Main

- 2014 USC Elections
  - Voting (USC Officer/Chair Positions)
  - There are 11 slots that are opened and USC has received 8 nominations
  - It was discussed if the elections should take place because there are only 8 nominations. It was decided to keep the elections process for continuity and to publicize USC
- It was discussed who would be returning next year to USC
- It was requested for the members who have completed their two years to consider a third year as USC members
- Ariana is going to report the challenges for HSD, both positive and negative. There is a lot more work needed to publicize USC at HSD

Chair’s Report – Ariana Lewis

- Annual Wrap-up Meeting (June 2014)
  - Guests - people who have been influential in USC have been invited
  - UMC Photographer will be present to take pictures of members
  - It will be highlighted the great work this group has done this year
- Member thoughts/suggestions
  - Check the share drive to make sure everything is updated before the wrap up meeting in June
  - No elections for incoming members positions will be held on the last meeting

New Business
None

**Closing:** 10:16 a.m.

**Upcoming Meetings:**
June 11th - Lakeside/HSD
June 26th - Wrap-Up Event @ LUMA 3rd floor (Lecture Room)