June 11, 2014
9:30 am – 11:00am
GC 290/SSOM 420/CLC 727

Minutes

Present: Sandra Cavalieri, Megan Canty, Nicole Chmela, Emmanuelle Escandar, Nancy Goldberger, Ariana Lewis, Curtis Main, Brendan Martin, Lori Mojica, Andrew Naylor, Haydeé Nauert, Maria Pelc, Kate Peterson, Akeya Porter, Patricia Simms, Alyssa Travis and Janelle Wade.

Absent: Greg Costanzo, Stuart Donna, Carrol Lindsay, Gaby Ortiz, Sarah Syversen and Katrina Weizer.

Opening of Meeting: 10 a.m.

Reflection – Ariana Lewis
Dr. Maya Angelou quotes:
“If you get, give. If you learn, teach.”
“You will face many defeats in your life, but never let yourself be defeated.”
This year we have learned a lot as a group about our commitment to staff and who we are. We have faced many adversities from attrition to red tape. Yet, we have overcome and pushed through. Remember, take a moment to enjoy the journey and live in the present. Always take what you have learned and take time to teach someone something new.

Approval of Minutes – May 2014.
Ariana move, Curtis seconded

Committee Updates:

• Staff Recognition & Excellence Awards: Pat Simms, Nancy Goldberger, Alyssa Travis
  o Secured the room for the Yearly Recognition & Excellence awards. Getting ready for this year.
• Staff Development: Sandra Cavalieri, Greg Costanzo, Kate Peterson
  o Tori New from HR is leaving Loyola. It might be difficult for the Staff Development Committee as Tori has been a great help. Ariana will follow up with HR regarding Tori’s departure.
• Social Events & Community Building: Emmanuelle Escandar, Maria Pelc
  o Live After 5 (HSD/Lakeside). Will not have any more for this year.
  o Pizza with the President (HSD/Lakeside)
    • It was very successful.
Picnic (LSC) July 31st. A mass will be part of the Feast of St. Ignatius Picnic. HR will provide the prizes. The picnic will be announced for HSD during the Employee Exchange Meeting on July 10th.

- Emmanuelle will provide a list of jobs for different tasks on that day.

- Ice cream social was requested by staff. Emmanuelle will follow up on this request.

**Mission & Identity – Chris Murphy**

Ariana provided the following information for Chris Murphy

- **Summer Staff Retreat June 12-13, 2014.**
- **Ignatian Service Days.** In honor of the feast day of St. Ignatius, Loyola staff and faculty will volunteer at the Mission of Our Lady of the Angels in Rogers Park on Tuesday, July 22nd and the Humboldt Park neighborhood on Friday, July 25th 2014.
- **Back to school supply drive will take place on all three campuses from Monday, July 7 through Tuesday, July 24.**
- **Mass and Picnic on Thursday, July 31, to celebrate the Feast Day of Saint Ignatius of Loyola.**

**Treasurer’s Report – Brendan Martin**

Nothing to report. We are in great shape.

**Secretary’s Report – Haydee Nauert**

**Vice Chair’s Report – Curtis Main**

- **2014 USC Elections**
  - Results came yesterday. Everyone will be a member of the USC.
  - Curtis shared the list of new members.
  - He will email all winners today.

**Chair’s Report – Ariana Lewis**

- **Annual Summary Report (New)**
  - Give a summation of work as a group. She will send this to the group before she sends this to HR/President’s Office
    - Our relationship with Faculty Council should be improved
    - Looking into expanding HSD’s budget as the events have been so successful.
    - Ariana would like to expand the budget for other events also.
● Shared drive. Ariana cleaned some things. Chairs should look at the drive to make sure everything is O.K. Things can be moved to archive folders.
● Elections will be done by the next chair at a later time.
● UMC photographer will be present at the Wrap up event.

New Business
● Staff concern. Ariana was contacted by a staff member regarding an HR matter. Ariana responded, but has not heard back from the individual. However, the Vice Chair will share the staff concern with the next Chair as an FYI (in case the individual follows-up). Ariana encouraged council members to remain emotionally neutral when approached by staff members with concerns.
● Staff concern. The sky lounge being closed in the summer. Could it be opened? Aramark said it would be open with no food, but there was no access to the lounge recently. Ariana will follow up with Aramark.

Upcoming Meetings:

June 26th – Wrap-Up Event @ LUMA 3rd floor (Lecture Room)
3 p.m. till 4:30 p.m. Dessert social, including museum access.

Closing: 11:45 a.m.