COURSE DESCRIPTION:
The primary objective of this course is to teach about the cultural differences and practices in the Italian workplace. It will provide the skills for working in the new multi-cultural environment. Specific activities, mostly online, will be devoted to investigate topics such as the differences between the job experience in the U.S. and in Italy, the current political and economic climate, unemployment rates, the national legal frameworks, the structure and workflow of local companies, the impact of immigration on the economy among others.

This course offers students at the John Felice Rome Center an opportunity to gain valuable professional experience as an intern in Italian and international organizations and companies. Students will intern in a wide variety of placements including but not limited to:

1) **non-profit organizations** such as Associazione Kim Onlus, R.O.S.A, Refugee ScART
2) **private companies/law firms** such as B17 Illustrations Studio, Kino Produzioni, The TravelJam, Studio UAP, Portolano e Cavallo Law firm, Montoro 12 Art Gallery
3) **international organizations** such as American Embassy, Jesuit Refugees Service,
4) **Museums/Educational institutions** such as Scuola Primaria Speciale “Leonarda Vaccari”, American Academy, Museo delle Arti e Tradizioni

LEARNING OUTCOMES:

- Students will acquire a basic knowledge of the strengths and weaknesses of Italian economies.
- Students will be able to articulate and apply principles learned in and outside of the classroom.
- Students will be able to recognize and analyze cultural differences between the US and Italy
- Students will develop their professional skills within a real-life work environment.

The academic assignments are specifically designed with the intent to enrich the Learning experience throughout the internship completing assignments that encourage in-depth reflection of the internship experience gaining at the same time self-understanding, self-confidence, and interpersonal skills.
MEANS OF ASSESSMENT

The final grade will be determined on the basis of the following criteria, and grades will be assigned according to the following scale:

<table>
<thead>
<tr>
<th>% of final grade</th>
<th>Grading Scale</th>
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<tbody>
<tr>
<td>Journal Blog</td>
<td>20%</td>
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<tr>
<td>Oral Presentation</td>
<td>5%</td>
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<tr>
<td>Midterm reflection</td>
<td>10%</td>
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<tr>
<td>Final Paper</td>
<td>20%</td>
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<tr>
<td>On site attendance/Host evaluation</td>
<td>30%</td>
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<tr>
<td>Learning objectives +LOCUS</td>
<td>5%</td>
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<tr>
<td>Class participation and discussion</td>
<td>10%</td>
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C- (© minus) will be the minimum acceptable grade for university undergraduate requirements, such as the University Core Curriculum and the Values Across the Curriculum requirements.

JOURNAL BLOG: Students will use their internship experiences, cultural experiences and interactions with Italians, course readings and lectures to write constructive and analytical observations in their assigned online journal blogs. The students can set up their online journal blogs on Sakai or send to link to the instructor of their own blog.

The Reflective Journals are the primary place for demonstrating meaningful reflection as student address the Learning Objectives; resolve problems and challenges, and document observations and feelings relating to the internship.

As students will be doing a 13-week internship, a minimum of 10 entries will be required. (NO ENTRIES: 1st week and midterm week, last week). On Easter recess the entry is due on Tuesday April 7th.

Failing to submit the entry will constitute a penalization of 2% of the Journal Blog percentage.

LEARNING OBJECTIVES. Students will express what intend to achieve throughout the internship and how it will be accomplished. The L.O. have to effectively relate academic learning to the internship experience; they will have to abide by the writing guidelines given for Learning Objectives & timely completion.

CLASS DISCUSSION/PARTICIPATION. The Class Discussion Forum provide an opportunity for fellow interns to collaboratively reflect on and explore in depth various topics relating to the professional work environment; learn about each other’s internship sites and work-related projects; provide an opportunity for interns to synthesize and connect various theories and concepts to their experiences (i.e. effective communication, leadership, ethics in business, etc.);

PRESENTATION Student’s individual Presentations on their specific internship experience, will be due according to the alphabetical list during the mandatory class meetings.
MIDTERM PAPER: Interns are required to submit a 3 page midterm paper describing their experience which will also constitute 10% of the final grade (additional guide lines will be forthcoming). Failure to submit the Midterm Paper in time will constitute a penalizing issue ( minus 2% on the final grade calculation)

FINAL PAPER. Interns are required to submit an 8 page final paper describing their experience which will also constitute 20% of the final grade (additional guide lines will be forthcoming). Failure to submit the Final Paper in time will constitute a penalizing issue ( minus 2% on the final grade calculation)

ON-SITE ATTENDANCE together with the performance evaluation by the site supervisor at the end of the semester will constitute 40% of the final grade.

NB: If a student is fired or let go from their internship, their grade will be lowered at the instructor's discretion.

SPECIFIC GUIDELINES ON EACH ASSIGNMENT WILL BE ON SAKAI
(Resources/assignments guidelines folder) with a grading rubric description).

ATTENDANCE POLICY
For the internship the only absences allowed are those that are medically excused by a doctor’s note. Remember that you will have to turn in your Presence sheet at the end of the semester along with your host evaluation.

Attendance at all class meetings is mandatory. For the purpose of grade calculation, each unexcused absence that a student accumulates will reduce her or his final grade by 2%.

CLASS ETIQUETTE
Students studying abroad are ambassadors for the Loyola University of Chicago and as such, should act with decorum and respect for others at all times. Food and drink may NOT be brought into the classroom or consumed during class. Cell phones and other electronic devices should be switched off upon entering the classroom or lecture room.

ACADEMIC INTEGRITY STATEMENT
Plagiarism or any form of academically dishonest behavior will result minimally in the instructor assigning the grade of “F” for the assignment. In addition, all instances of academic dishonesty will be reported to the Rome Center’s Associate Director for Academic Affairs, who may constitute a hearing board to consider the imposition of additional sanctions, including a recommendation of expulsion, depending on the seriousness of the misconduct. Familiarity by all students with Loyola University Chicago’s Undergraduate Studies Catalogue section on Academic Integrity http://www.luc.edu/academics/catalog/undergrad/, will be assumed by the instructors.

Calendar of Internship Course

Week of January 19 (Monday): all internships begin. (Exceptions will be made only in case of documented illness)

Mandatory class meetings will be held on Wednesdays 6.15-7.15 PM, room TBA. They will take place mostly in the second part of semester and devoted to individual presentations (specific dates will be announced later in the semester).
Please make sure to write those dates down in your schedule and communicate them to your internship supervisor.