PASSPORT TO SUCCESS
Welcome to your Q Passport. In it, you’ll find advice from the professionals at Business Career Services to help you on your journey towards meaningful work. Make the most out of your passport by following these four simple steps:

- Schedule an appointment with Business Career Services to review the Q Passport.
- Obtain “Q” stamps by attending Business Career Services and other Loyola and Quinlan events.
- After collecting 10 stamps, bring in your Q Passport and receive a free gift.
- Come in for an Exit Interview.

So please, take a moment to go through the passport and learn how Business Career Services can guide you towards a successful career. Learn the importance of vision, personal branding and multi-layered social media in career readiness. Not only are these elements the key to maximizing careers, but they are the gates to growing life’s fulfillment.

Hassan Akmal
Director, Business Career Services; Adjunct Professor; Chair, Career Education, Quinlan School of Business
CHECKLIST

Complete any three items to get a “Q” stamp.

☐ Have an initial consultation with a Business Career Services professional.

☐ Register at RamblerLink (LUC.edu/ramblerlink) and complete your profile.

☐ Get your LinkedIn profile edited and approved by a Business Career Services professional.

☐ Review the Quinlan Career Guide with a Business Career Services professional.

☐ Review the Career Ready Checklist and Kit with a Business Career Services professional.

☐ Enroll in a BSAD 220: Career Readiness course.

☐ Attend a Career Self-Assessment Workshop (C-SAW).

☐ Actively join a Quinlan student organization.

☐ Register in the Quinlan Student Survey (QSS) and update your employment status to access Offer View and Salary View, highlighting hiring trends via a state-of-the-art tool. See page 15.

☐ Connect with a mentor in LUConnect: LUC.edu/career/luconnect

☐ Register and attend a “You Matter” workshop.

☐ Participate in the Virtual Business Card (VBC) program.

☐ Get your résumé reviewed.

☐ Get your cover letter reviewed.

☐ Complete a practice phone screen with a Business Career Services professional.

☐ Request an informational interview with an alumnus/a.

☐ Practice interviewing with a Business Career Services professional in a “Be Prepared!” session.

☐ Participate in an Employer Real-Time session.

☐ Complete an internship.

☐ Complete an externship or job shadowing experience.

☐ Utilize online career resources including NACElink, GoinGlobal, and/or the Business Career Services website.

☐ Create a target list of at least 5 employers, 3 industries, and 5 job leads.
**NEXT STEPS**

Meet with your career advisor to map out a customized career plan and get a “Q” stamp.

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**INTERNATIONAL STUDENT FOCUS**

Complete any two items to get a “Q” stamp.

- Schedule an appointment with the Office of International Programs to review your work permit options: Curricular Practical Training (CPT) and Optional Practical Training (OPT).
- Use the search site GoinGlobal.com to find opportunities and learn about working in the United States.
- Use RamblerLink, NACElink, and other international job sites to expand your career search.
- Network with employers and alumni at “Career Ready” events and career fairs.
- Connect with international student organizations on campus to meet others who have studied and worked in the United States.
- Secure a part-time internship with a U.S. employer using your CPT.
- Prepare and secure employment leveraging your OPT.
VISAS

Obtain a “Q” stamp for each event you attend. You are encouraged to go to at least one Quinlan Career Fair per year.
BUILD YOUR BRAND

1. Identify your core values
2. Take an inventory of your most marketable career-related skills
3. Define your ideal career path and vision
4. Audit your online identity
5. Identify a career mentor
6. Request letters of recommendation

ELEVATE YOUR BRAND

Career readiness is the hidden skill set that helps students, graduates, and alumni develop employment seeking competencies that better prepare them for the competitive nature of the job search. These skills help position individuals for meaningful career outcomes. Empowering individuals to take ownership of their career developmental paths helps a person connect passion to purpose. This combination builds confidence, forward-thinking abilities, growth traits, and a “successful” (positive) attitude. Not only that, but it helps an individual distinguish the difference between finding a “job” vs. finding a “career” (fulfilling employment).
MAKE YOUR PITCH
First impressions really do matter. Sure, you know that you need to look professional, but what will you say? Use this space to write a 30-second “elevator pitch” that conveys your value to employers—and why they should hire you for the position. Make sure to connect your passion to purpose!

WHAT IS YOUR CAREER READINESS IQ?
Sit down with a Business Career Services professional and assess how prepared you are to succeed.

INDEX OF QUINLAN TRACKER

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NOT PREPARED

PREPARED TO SUCCEED
YOU'RE ALMOST THERE

Nearing graduation? Don’t wait! Schedule an Exit Interview with Business Career Services to get your final “Q” stamp below—and pick up your graduation gift. You can make your appointment on LUC.edu/ramblerlink.

Office hours (August–May)
Monday–Thursday • 8:30 a.m.–6 p.m.
Friday • 8:30 a.m.–5 p.m.

SHARE YOUR STORY

Send your success story to careeroutcomes@LUC.edu.

MAKE A LASTING IMPRESSION

Let us know where you’re heading so we can share with others just how far Ramblers go.

Report your job or internship
• Log on to the Quinlan Student Survey (QSS)*.
  • bba-quinlan-luc.12twenty.com

* Your QSS account includes a variety of tools that allow you to search outcome data using a number of different attributes. Attributes are meta-data related to a job, for example, city, country, industry or function. These attributes are available throughout QSS to help you with your employment search. Your participation will impact the value of your degree based on future ranking.

"Everyone has a purpose. It’s developed from their passion. And when one is on point with their purpose, it can help change the world for the better."

—HASSAN AKMAL, MBA, MPH