The following is a list of contacts for scheduling your assigned Disciplinary Service Hours. The Office of Student Conduct and Conflict Resolution has already established a working relationship with the following supervisors and directors. They are aware that students will be contacting them to make arrangements. It is imperative that you remain professional and courteous at all times when corresponding or communicating with staff.

Please remember that it is your responsibility to schedule and complete your hours. Also, for your benefit it is recommended that you retain any email correspondence with staff and/or a copy of the disciplinary service form.

For community service sites **not on this list** please contact OSCCR for pre-approval.

- Some examples of other community services
  - Church or religious organizations
  - Local Town Libraries or Park/Recreation Departments
  - Hospitals, Nursing Homes, Animal Shelters
  - High School Tutoring or Youth Sports Programs
  - Special Fundraising Events i.e.: fundraiser walks or other charity functions
  - Loyola special events or work in approved University Offices

Examples of service opportunities that will **NOT be approved**

- Sites that have not been pre-approved by OSCCR
- A parent or family member supervised you at the community service site
- You were compensated for your work, or were required to provide the service

Supervision forms can be found in the office or on our website. Submit completed forms to our office on the 3rd floor of the Damen Student Center.

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### Non-Loyola Community Options

**United Church of Rogers Park Community Feast**

UCRP is located on the corner of Ashland and Morse in the Rogers Park neighborhood (Food is served only on SUNDAY of each week 2:30 – 7:00 PM)

Please contact the OSCCR to reserve a spot (773) 508-8890

*Call A Just Harvest before attending *

**A Just Harvest**

Patricia Thomas
7649 North Paulina Street
(773) 262-2297 ext. 24
volunteer@ajustharvest.org
Mon-Fri 4:30pm-9:00pm
Sat-Sun 4:30pm– 7:30pm

Volunteer Hours at St Thomas Soup Kitchen can **Not** be applied toward service hours

**Misericordia Home**

6300 N. Ridge (Devon & Ridge)
Theresa Rooney
(773) 273-4161
theresar@misericordia.com
Mary Doherty
(773) 273-4177
marydo@misericordia.com

### Athletic Facilities, LSC

Tom Hitcho
(773) 508-2567
thitcho@luc.edu
Pat Schultz
(773) 508-2566
pschult@luc.edu

### Randy Hasenbank

Track/Cross Country Coach
Norville 362
(773) 508-2582
rhasenbank@luc.edu

### Scott Heston

Operation Manager
Theater Department
(312) 420-5407 (text only please)
sheston@luc.edu

### Matthew Groves

Dept. of Fine & Performing Arts
(773) 508-2690
mgroves1@luc.edu

### Student Activities and Greek Affairs, Damen 127

(773) 508-3813

Nathan Clark
Campus Recreation
Halas Sports Center
ncClark1@luc.edu

### Melissa Bagdon

Residence Life Simpson 107
(773) 508-3300
mbagdon@luc.edu

### Erik Weiler

Manager Athletic Facilities, LSC
(773) 508-2610
eweiler@luc.edu

### Students with Disabilities

Sullivan 117
(773) 508-3700

### Cookie Krupa

Ministry, Damen 217
ckrupa@luc.edu
773-508-2200

### Martin Gahbauer

Career Development, Sullivan 255
773-508-2895
mgahbauer@luc.edu

**Inquire about helping at job fairs**

Jason Burkett
Experiential Learning, Sullivan 225
773-508-7716
jburkett@luc.edu

Gaby Ortiz
Diversity and Multi-Cultural Affairs
Damen116
(773) 508-3909
gortiz1@luc.edu

Father Patrick Dorsey
Advancement
312.915.7265
pdorsey@luc.edu

Gina Lettiere
Sustainability Specialist
glettie@luc.edu
(773) 508-8255

*Farmers Market through October 13th and contact for future possibilities*

Contact your R.A. or R.D. for other possible service opportunities i.e., floor programs, bulletin boards, etc.

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**St. Ignatius Food Pantry**

40 (15 oz) canned goods = 5 service hours ONLY!
6559 N. Glenwood
(entrance is from parking lot)
Wed 2-4, Fri 10-12 drop off items
Suggestions: canned tuna/chicken, ravioli, spaghetti, peanut butter, pasta, soups, mac-n-cheese

**NO RAMEN NOODLES!**

Revised August 8, 2014