Discover the Art of the Event

Whether you’re looking for a daytime meeting location or hosting an elegant dinner party, LUMA has the perfect space for you.
General Museum Information

- Exceptional Magnificent Mile location
- 8,500 square feet of gallery space
- Contemporary design in historic Gothic Revival building
- Exciting temporary exhibitions
- Exquisite permanent collection of medieval, Renaissance, and Baroque art

William G. and Marilyn M. Simpson Lecture Hall

- State-of-the-art audio/visual equipment
- Elegantly finished and furnished
- Multi-purpose space for hosting small to medium events
- Creative catering options
- Experienced events coordinator available to assist in planning the perfect occasion

Rental Rates

**EXTERNAL RENTALS**

<table>
<thead>
<tr>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>LUMA lobby, second and third floors</td>
<td>$2,350 + security*</td>
</tr>
<tr>
<td>Lecture Hall</td>
<td>$950 + security*</td>
</tr>
</tbody>
</table>

**LOYOLA UNIVERSITY CHICAGO ALUMS**

<table>
<thead>
<tr>
<th>Location</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>LUMA lobby, second and third floors</td>
<td>$1,930 + security*</td>
</tr>
<tr>
<td>Lecture Hall</td>
<td>$730 + security*</td>
</tr>
</tbody>
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**UNIVERSITY DEPARTMENTS AND NON-PROFIT ORGANIZATIONS**

<table>
<thead>
<tr>
<th>Location</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>LUMA lobby, second and third floors</td>
<td>$800 + security*</td>
</tr>
<tr>
<td>Lecture Hall</td>
<td>$500 + security*</td>
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</tbody>
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**STUDENT ORGANIZATIONS**

<table>
<thead>
<tr>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>LUMA lobby, second and third floors</td>
<td>$255 + security*</td>
</tr>
<tr>
<td>Lecture Hall</td>
<td>$255 + security*</td>
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Details

- Non-refundable deposit of 50% of estimated total costs due when signed rental contract is returned, no later than two weeks prior to event.
- Full payment must be made no later than one week prior to event.
- Rental fees are based on a four-hour minimum rental and events must end by 10:00 p.m.
- All contractors must vacate no later than 10:30 p.m.
- Events are limited to 100 guests, unless approved by the Director.
- No food or drinks are allowed in the galleries during specific exhibitions.
- Dark liquids are never permitted in the galleries.
- Special needs must be requested prior to event.
- A list of local parking can be found at: LUC.edu/parking/watertower.shtml.
- Clients are responsible for renting additional AV equipment and tech support directly from Conference Services. Contact Judy Sunvold at 312.915.6177.
- Setup of event equipment must be pre-approved by LUMA.
- Group renting the space must make sure it is left in the condition in which they found it, leaving no refuse.
- LUMA reserves the right to cancel or shut down events if client breaches contract of terms and condition.
- Live music must be pre-approved and limited to 3-piece bands. Music must be non-amplified and low tempo, with no large equipment.
- Events must be staffed by LUMA gallery attendants and staff.
- Bags and laptops are not permitted in galleries and must be checked in.

Steinway Baby Grand piano available for rental: $135.

*Security staff for event is based on number of attendees and number of hours rented. There is a 4-hour minimum for all rentals requiring security. Additional fees may apply for housekeeping and staff. Please contact LUMA for a quote.

Contacts

**LUMA Events Coordinator**
Mary Arhondonis
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**Manager of Conference Services**
Judy Sunvold
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**Catering**
Aramark—Loyola Dining Services
catering@luc.edu • 773.508.6035