The United States Immigration and Customs Enforcement (ICE), Office of the Chief Counsel in Chicago, Illinois, is responsible for providing legal advice, training and services in cases related to the ICE mission in Illinois, Indiana, Kansas, Kentucky, Missouri, and Wisconsin. The office represents the United States in immigration removal proceedings, and provides legal support to ICE components focusing on customs, worksite enforcement, employment law, and administrative law. Legal externs assist in the representation of the United States government in immigration removal proceedings.

**Legal Extern Location:** Chicago, Illinois

**Application Materials:** Cover letter, resume, transcript, and writing sample indicating dates when available and for which semester. Applications should be submitted to occ-chi-applications@ice.dhs.gov. All electronically submitted documents must be in MSWord or Adobe Acrobat format.

**Qualifications:** First-year (second semester) and second-year law students at time of application. Previous or concurrent course work in immigration law helpful, but not necessary. Excellent time management and legal writing experience preferred. **Must be a U.S. citizen.** Will be subject to a background investigation due to the sensitive nature of the work performed.

**Application Deadline:**

**For Summer of 2016:** Applications will be accepted between January 15, 2016, and February 28, 2016.

**For Fall of 2016:** Applications will be accepted between April 15, 2016, and May 30, 2016.

* Please specify the semester for which you are applying within your application materials.

**Time Requirement:** 10 weeks minimum, 15-20 hours per week (academic year)/ full-time (summer).

**Salary:** Volunteer (without compensation).

**Assignments:** Legal externs can expect to research and write appellate briefs to the Board of Immigration Appeals; research and draft motions in pending cases; assemble exhibits for trial; research foreign country conditions; observe hearings of cases on which they are working or are interested in.

**Contact:** If you have any questions about the 2016 Summer or Fall Legal Extern Program, please feel free to email occ-chi-applications@ice.dhs.gov