Welcome
You are now an important member of an exceptional team of law students, lawyers, public health students, social workers, medical students, medical residents and healthcare providers. As a Student Attorney participating in the Health Justice Project, you have a unique opportunity to gain lawyering skills, represent clients in critical areas of need and respond to health disparities in our community. Over the course of the semester, you will make a tangible difference in the lives of low-income and vulnerable populations in Chicago. We invite you to operate at an attorney level and to take personal responsibility for the quality and future of the Health Justice Project, its clients, and your own development as a lawyer.

Overview
The seminar component of the Health Justice Project is designed to provide you with the training and resources necessary to your successful participation in the medical-legal partnership. The seminar structure will include lecture, facilitated group discussions, case rounds and skill-based simulations.

This syllabus is intended to complement the Health Justice Project Handbook. Please refer to the Handbook for detailed descriptions of course goals, objectives and the assignments and meetings listed below.

You should immediately record the dates and deadlines in this syllabus in your own calendar. Please note that the syllabus is subject to change based on clinic caseload and to ensure seminar discussions are well timed.

This syllabus does not include the dates of your individual case deadlines. These deadlines will be set throughout the semester.

Code of Conduct
The Loyola University Chicago School of Law Code of Conduct shall govern aspects of this class. See, www.luc.edu/law/fyi/pdfs/Code_of_Conduct.pdf

Required Materials
Students are responsible for obtaining a copy of the The Working Poor (2005). A copy is on reserve in the library. All other required materials will be provided to students.

In addition to required materials, students will be expected to do research necessary to the representation of clients and to meet individual case deadlines.

Attendance
Class attendance and office hours are mandatory and an unexcused absence or tardiness will affect your grade. Students who regularly miss seminar or their office hours violate ABA rules and may be precluded from receiving credit for the course. If you need to be absent, please let your supervising attorneys know by email either in advance, or as soon as possible thereafter.

**Seminar Preparation and Participation**

You are expected to complete all assigned readings and to be prepared to weave them into class discussions and your casework. You may be asked to discuss the status of your case in order to springboard to discussion about a particular aspect of the practice of law, or to supplement learning about the law applicable to the Clinic caseload.

A significant portion of your final grade will depend on the quality of your class participation, your attendance to class, your interaction with faculty and each other, and, most importantly, your ability to work well with and support each other. For a detailed discussion of evaluations and grading, see the Health Justice Project Handbook. You should be well prepared for class discussions and presentations and participate enthusiastically in related activities. If you have prior employment or study experience in a discipline related to the work of the Health Justice Project, you are encouraged to bring that perspective to the conversation.

**Recurring Deadlines & Meetings**

The following Assignments & Deadlines recur throughout the semester:

- Time Sheet, Monday at 10:00am (Weekly)
- Critical Experience Assessment, Monday at 10:00am (Semimonthly for Student Attorneys)
- Office Hours (Weekly in Clinic Workroom)
- Seminar (Room 1404, 3:30pm-5:00pm)

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<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>Thursday, August 22, 2013</td>
<td><strong>Orientation (“Boot Camp”)</strong></td>
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<td>Location: 1001</td>
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<td>Time: 11:30am – 4:30pm</td>
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**Readings**

- HEALTH JUSTICE PROJECT CLINIC MANUAL (Spring 2013)

**Assignments & Deadlines**
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<th>Date</th>
<th>Event</th>
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<tr>
<td><strong>Friday, August 23, 2013</strong></td>
<td>Sign up for Pre-Semester Goal Setting Meeting</td>
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<td><strong>Pre-Semester Goal Setting Meetings</strong>&lt;br&gt;Location: Professor Benfer’s Office (Room 715B)&lt;br&gt;Time: Individual Meetings, 9:00am-5:00pm</td>
<td><strong>Assignments &amp; Deadlines</strong>&lt;br&gt;- Pre-Semester Goal Sheet, August 23, 2013 at 9am&lt;br&gt;- Confidentiality Agreement, August 23, 2013 at 9am</td>
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<td><strong>Week 1</strong>&lt;br&gt;August 26 - 30, 2013</td>
<td>Seminar: Introduction to Interviewing&lt;br&gt;Monday, August 26, 3:30pm-5:00pm&lt;br&gt;Location: Law 1404&lt;br&gt;<strong>Assignments &amp; Deadlines</strong>&lt;br&gt;- Schedule interview with client during Week 2. Ask for permission to record interview.&lt;br&gt;- Schedule Video Review during Week 2&lt;br&gt;- Meet with supervisor to discuss case</td>
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<td><strong>Week 2</strong>&lt;br&gt;September 2 – 6, 2013</td>
<td>Seminar: Labor Day – No Class&lt;br&gt;<strong>Assignments &amp; Deadlines</strong>&lt;br&gt;- Time Sheet, Tuesday, September 3, 10:00am&lt;br&gt;- Student Attorney Client Interview Memorandum to the File, no later than 48 hours after interview&lt;br&gt;<strong>Meetings</strong>&lt;br&gt;- Client Interview (Recorded)&lt;br&gt;- Video Review Meeting&lt;br&gt;- Sit in on housing court and submit 1-2 paragraphs of observations by e-mail to EAB and AEG</td>
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<td><strong>Week 3</strong>&lt;br&gt;September 9 – 13, 2013</td>
<td>Seminar: Advanced Interviewing – Guest Lecture by Professor Wallace Mlyneic, Georgetown Law Center&lt;br&gt;Monday, September 9, 3:30pm-5:00pm&lt;br&gt;Location: Law 1404&lt;br&gt;<strong>Assignments &amp; Deadlines</strong>&lt;br&gt;- Advanced Interviewing Assignment in preparation for class&lt;br&gt;- Time Sheet, Monday, September 9, at 10:00am&lt;br&gt;- Student Attorney Critical Experience Assessment, Monday, September 9 at 10:00am&lt;br&gt;- Student Attorney Case Theory &amp; Sources of Law Memorandum to the File by Friday, September 13 at 10:00am</td>
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| Week 4 | Seminar: Reserved for Case Rounds (Cases TBD)  
Monday, September 16, 3:30pm-5:00pm  
Location: Room 1404  

**Assignments & Deadlines**  
- Time Sheet, Monday, September 16, at 10:00am  
- Team 1 Grand Rounds Draft Presentation, Wednesday, September 18, at 10:00am. |
|---|---|
| Week 5 | Seminar: Case Planning & Trial Preparations  
Monday, September 23, 3:30-5:00pm  
Location: Room 1404  

**Assignments & Deadlines**  
- Time Sheet, Monday, September 23 at 10:00am  
- Student Attorney Critical Experience Assessment, Monday, September 23 at 10:00am  
- Sign up for Mid-Semester Evaluation Meeting  
- Complete Mid-Semester Evaluation and e-mail to EAB and AEG 48 hours in advance of evaluation. |
| Week 6 | Seminar: Group 1 Mock Grand Rounds Presentation  
Monday, September 30, 3:30pm-5:00pm  
Location: Law 1404  

**Assignments & Deadlines**  
- Time Sheet, Monday, September 30 at 10:00am  

**Meeting**  
- Mid-Semester Evaluation, Thursday, October 3 – Friday, October 4, 2013  

**Team 1 Presentation**  
- Student Attorney and Medical Student Erie Family Health Center Grand Rounds Presentation, Wednesday, November 6 at 8am at Erie West Town |
| Week 7 | Seminar: Case Rounds - Introduction to Housing Court  
Monday, October 7, 3:30pm-5:00pm  
Location: Law 1404  

**Assignments & Deadlines**  
- Time Sheet, Monday, October 7 at 10:00am  
- Student Attorney Critical Experience Assessment, Monday, October 7 at 10:00am |
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<th>Week 8</th>
<th>October 14 – 18, 2013</th>
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| **Seminar: Reserved for Case Rounds** (Cases Presented - TBD)  
Monday, October 14, 3:30pm-5:00pm  
Location: Law 1404  
Assignments & Deadlines  
• Time Sheet, Monday, September 30 at 10:00am |

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<tr>
<th>Week 9</th>
<th>October 21 – 25, 2013</th>
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| **Seminar: Cross Cultural Lawyering, Implicit Bias and Confronting Assumptions**  
Monday, October 21, 3:30pm – 5:00pm  
Location: Law 1404  
Readings  
• Excerpt, GERALD P. LOPEZ, REBELLIOUS LAWYERING, ONE CHICANO’S VERSION OF PROGRESSIVE LAW PRACTICE (1992)  
Assignments & Deadlines  
• Time Sheet, Monday, October 21 at 10:00am  
• Student Attorney Critical Experience Assessment, Monday, October 21 at 10:00am  
• Take at least one Project Implicit Test prior to Monday, October 21, at 3:30pm.  
[https://implicit.harvard.edu/implicit/demo/takeatest.html](https://implicit.harvard.edu/implicit/demo/takeatest.html)  
• Team 2 Grand Rounds Presentation Draft, Wednesday, October 16 at 10:00am |

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<tr>
<th>Week 10</th>
<th>October 28 – November 1, 2013</th>
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<td><strong>Seminar: No Class</strong></td>
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| Assignments & Deadlines  
• Time Sheet, Monday, October 28 at 10:00am |

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<tr>
<th>Week 11</th>
<th>November 4 – 8, 2013</th>
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| **Seminar: Team 2 Mock Grand Rounds Presentation**  
Monday, November 4, 3:30pm – 5:00pm  
Location: Room 1404  
Assignments & Deadlines  
• Time Sheet, Monday, November 4 at 10:00am  
• Student Attorney Critical Experience Assessment, Monday, November 4 at 10:00am  
Team 2 Presentation |
| Week 12  | Seminar: **Reserved for Case Rounds** *(Cases Presented - TBD)*  
| November 11 – 15, 2013 | Monday, November 11, 3:30pm-5:00pm  
| Location: Law 1404 |  
| **Assignments & Deadlines** |  
| • Time Sheet, Monday, November 11 at 10:00am |

| Week 13  | Seminar: **Achieving Social Justice & Professional Self-Care**  
| November 18 – 22, 2013 | Monday, November 18, 3:30pm-5:00pm  
| Location: Law 1404 |  
| **Readings** |  
| • Review Excerpt, Illinois Rules of Professional Conduct, Appendix I, HEALTH JUSTICE PROJECT CLINIC MANUAL  

| **Assignments & Deadlines** |  
| • Time Sheet, Monday, November 18 at 10:00am  
| • Student Attorney Critical Experience Assessment, Monday, November 18 at 10:00am  
| • Sign Up for Final Semester Evaluation  
| • Arrange for case coverage if travelling out of town over Thanksgiving holiday |

| Week 14  | Seminar: **No Class**  
| November 25 – 29, 2013 |  
| **Assignments & Deadlines** |  
| • Time Sheet, Monday, November 25 at 10:00am  
| • Submit Final Semester Evaluation, Tuesday, November 26, at 10:00am |

| Week 15  | **End of Semester Celebration**  
| December 2 – 6, 2013 | Friday, December 6, 4:00pm-5:00pm  
| Location: Health Justice Project Clinic Work Room |  
| **Assignments & Deadlines** |  
| • |
• Time Sheet, Monday, December 2 at 10:00am
• Draft Semester Overview Memorandum, Monday, December 2 at 9:00am
• Student Attorney Critical Experience Assessment, Monday, December 2 at 10:00am
• Organize Hard Copy and LegalServer Case Files, Thursday, December 19 at 5:00pm
• Transfer or Closing Memorandum to File, Thursday, December 19 at 5:00pm
• Final Semester Overview Memorandum, Thursday, December 19 at 5:00pm
• Delete All Clinic Files from Your Personal Computer

Meeting
• Final Semester Evaluation, December 6, 2013, 9:00am-4:00pm