Data Governance Committee  
Meeting Summary  
03/23/2011

Members:   Tom Catania, Becky Gomez, Tim Heuer, Rick Hurst, Clare Korinek (absent), Carol McCormack, Charlotte Pullen, and Conrad Vanek

Meeting:   LSC Burrowes 9:30 am-10:30 am

I. Topic: CHESS Software Overview.

II. Discussion

Conrad provided a brief overview of the CHESS data definition software. The field values portion of a CHESS screen is contained in a spreadsheet. Further research needs to be conducted on the Link and Activity buttons on how the references on them are associated. The search feature performs searches on table names and/or topic names. Some tables, such as Gender, are used in multiple areas (Student and HR).

The Course Number table provides an example of how Loyola differs from a standard definition. This definition could be used to outline how Loyola applies Course Number and what benefits could be realized with a business policy change by re-aligning the Loyola definition. A goal of the DGC is to document current and proposed definitions along with positive and negative aspects of them.

The Enterprise Data Warehouse will be where the data definitions will be applied giving the consumers of this data consistent results.

Members of the DGC will select 2-3 definitions from CHESS that relate to their area of expertise and report back to the group at the next meeting if it meets their definition or how the definition should be modified. A broader discussion will follow for each definition.

Numerous baseline definitions can be found in the documentation for IPEDS and the Common Dataset that the DGC members have been reviewing.

III. Next Steps

Group discussion on the individual member selected definitions.

Rick will present a full taxonomy of a faculty definition.

Institutional Research will provide definitions used to satisfy external reporting requirements.