I.  I.  Topics for discussion
   a.  Jack:
      i.  Blackboard Community System
         1.  For faculty orgs, etc.
         2.  31 so far
         3.  Operates just like courses except for populating it; leaders do that for people who have a UVid
         4.  No expiration date on these
         5.  Still Questions of whether there are groups we wouldn’t do this for (e.g., casual groups); a committee is looking at that
         6.  The Blackboard support group is also looking at how to address other potential abuse issues.
      ii. Scantron machines
          1.  Are they still used? (the question is raised to check in on whether it is worth the expense of maintaining each year)
      iii. iTunes U
           1.  Signed a contract on June 1
           2.  Another way for audio and video content distribution, both public and private (course use)
           3.  Does not replace Ignation but is another repository for content
           4.  Pilot runs through the fall semester with gentle rollout in spring
5. There is a building block in Blackboard that directly links to iTunes University from Blackboard, insuring that content is private for members of that class (not available for public consumption)

iv. i>clicker
1. Integrated with Blackboard on the Tools page
2. Integrated with Blackboard Grade Center, too
3. Media Services has faculty units & batches of clickers that can be checked out; there is a web interface for the check out process.
4. Encourage students to buy their clickers through the bookstores, as the university receives credit for each unit sold (each 100 clickers sold provides one additional instructor’s kit).

b. Kathy:
   i. Software requests
      1. October 15 deadline for what might be needed for 2nd Semester
      2. Form required every semester is located on the its website
      3. Filing the form lets IT know that software is still needed and being used.

ii. Windows 7 roadmap
    1. Windows 7 will probably be rolled out in late 2010
    2. Currently being tested for compatibility with campus systems

iii. Printing
    1. Very much encouraging duplex printing (double-sided printing)
    2. Buying printers that do it
    3. Discourage individual, desktop printers, as they are generally less cost efficient to operate.

II. Initiatives for 2009-10
   a. Definition of online and blended/hybrid courses
      i. There is no campus agreement about what “online” means, both “online” courses and “online” programs
      ii. There are numerous issues that flow from this definition, including confusion among students (the definition has different implications in different departments).
      iii. There are also problems with scheduling online courses without providing a day and time.
      iv. Hybrid/blended courses are assigned a classroom that is not used during several class periods a semester.

b. Copyright redux
   i. Making some progress
   ii. Fred B at the Libraries is willing to propose a committee to work toward the one definitive resource on copyright at Loyola
   iii. Grad School & ORS also putting a process together for training in this area

c. Janet D. asked whether online course evaluation had become standardized; yes, SNAP and Opinio are available to anyone.
   i. Programs wishing to use these resources need to plan ahead, getting their evaluation questions to Jack C. by mid-semester (especially the first time the tool is used for evaluations).
ii. Some issues need to stay on the table like getting students to fill them out
iii. Response rate may be lower with online evals but the amount/quality of the open ended questions is much higher
d. Continuing Ed offerings and how to enroll people in a Blackboard course without UVids. This is a problem being worked on by several independent groups, but it needs focus. Perhaps the ATC can provide that focus. It will become an issue for LOCUS, eventually, if Bb Communities are being targeted for delivery of materials.
e. Philip H.: Licensing of Articulate and other software requests: Is there a way to make this more generally available?
f. Dave E.: Little accessibility to software/classrooms with specialized equipment as these areas are generally in use as classroom space.
   i. There is the Digital Media Lab at LSC that can be reserved for audio and video recording.
g. Carol: introduction of ATC Community
   i. Carol S will post a survey about plagiarism to the Blackboard community and would appreciate our distributing it to our students.
   ii. ATC members will login to Bb and investigate the community, add their profile and think of ways to organize content.
   iii. The wiki will be discontinued and those documents be moved to the Community (over time)

III. Establish meeting day and time for fall 2009:
a. 3rd Mondays at 2:00 pm

Composed by Eileen Daily