LUC Academic Technology Committee  
Thursday, June 28, 2007  
25 E. Pearson Rm. 713 and 710  
Minutes

Members in attendance:

- Deatherage, Janet School of Continuing & Professional Studies
- Ensminger, Dave
- Alt. Michelle Fry School of Education
- Faught, Jim School of Law
- Hupert, Anne College of Arts and Sciences
- Kelly, Michael School of Social Work
- Malliaris, Mary School of Business Administration
- Maloney, Diane Institute of Pastoral Studies
- Montes, Bruce Information Technology Services
- via phone
- Ryan, Kathy Information Technology Services
- Scheidenhelm, Carol Academic Affairs

I. Current Technologies

a. Anne Hupert reported that the College of Arts and Sciences has purchased a license for college-wide use of the anti-plagiarism service, turnitin™. Any course in the college may use the service; the college has an unlimited submissions license. Cross-listed course that have a CAS course as the parent course may use the service.

One goal for purchasing access to the service is to educate students about citing and rules of plagiarism. They anticipate faculty will use the service for pre-submission of papers so students can check their own work before submitting it for grade consideration. Decisions on whether something is deliberately plagiarized or simply improperly cited will still rest with the faculty member.

The question was raised re: students’ objecting to their work (intellectual property) being uploaded to this service. Turnitin does have policies on their website that address this issue, though a few committee members recognized it may become a point of conversation in the future.

Bruce pointed out that LUC held a license for the service for several years and it was not widely used. Anne stated that the earlier versions were difficult to use and the newer service is more straightforward. There is a Blackboard Building Block for this service that the university may want to investigate after people have been using the service for 6 months or a year. Currently, faculty will be setting up accounts and submitting papers directly to the service.

b. Bruce announced that ITS is updating their faculty and student brochures. Students will receive the information in a campus mailing; faculty updates will be available by early August before new faculty begin arriving. Both faculty and student brochures will be available as .pdfs on the ITS website.

Kathy informed the committee that the personal purchases (Good/Better/Best) has been updated and can be found online at [http://www.dell.com/loyola](http://www.dell.com/loyola). The site is also linked from the ITS website: [http://www.luc.edu/its/purchases.shtml](http://www.luc.edu/its/purchases.shtml)

II. Procedures for investigating and reporting on identified priorities

Each priority topic, identified in the May meeting, has been posted on the committee wiki; committee members are encouraged to volunteer to facilitate discussion on the various topics. Facilitators are
encouraged to (a) help establish some goals for the topic (b) record anticipated outcomes (c) list the challenges and needs surrounding adoption or implementation of the topic and (d) layout some timelines for drawing the information together, presenting the topic to the AT Committee and forwarding it to the Steering Committee (or other appropriate agency) for consideration.

III. Technology Priorities and Facilitators:

The second part of the meeting took place in the computer lab, where we logged into the wiki and learned how to edit pages and post documents. Committee members signed on to facilitate most of the identified topics and began developing resources for discussion. If you were not able to attend the meeting but would be willing to facilitate a topic discussion, please add your name to the list.

See May minutes for further details about the listed topics.

Learning Spaces (Jim Faught)
Electronic Course Evaluations (Michael Kelly)
Hardware and Software (Kathy Ryan)
Clickers (Carol Scheidenhelm)
Digital Media
Campus Communication (RSS feeds)
Emergency Communication (Carol Scheidenhelm)
Pedagogical concerns (Carol Scheidenhelm)
Role of Library (Bob Seal)
Copyright Charges (Janet Deatherage)
Course Management Systems

IV. Carol will send out some times for the July meeting and schedule the meeting room and lab. At future meetings, various committee members will demonstrate new technologies to the group so that the committee sees first hand the technologies available for teaching and learning. We will be eager to get an update later this fall from Anne re: the plagiarism service and how it is being used and received.

V. Wiki:

http://academictechnology.pbwiki.com/
password atcluc

Carol Scheidenhelm, recorder