I. Updates:

a. Tim Walker (report): At the start of the spring term we will be opening a new faculty drop-in/support room at WTC. The specific location is Corboy 732. This is in addition to continuing services at the LSC in IC 204. More information including hours will be available after Jan 1 on our web site, www.luc.edu/itrs. Faculty can also follow us on Twitter @LoyolaITRS.

b. Dan Vonder Heide (report):
   i. Box acceptance across faculty, staff and students has been high: over 1500
   ii. More reminders coming after the holidays regarding email change in May; more resources will be available on the website, including FAQs and training videos. Realtime training begins in late April and early May.
   iii. New data center in Corboy will open January 6. This is primarily a fail-over site for Dumbach. This data center is one of several initiatives that was requested by the board of trustees to address Business Continuity and Disaster Recovery BCDR. Perhaps at a future ATC I can share the overall BCDR plan with the group.

c. Bruce Montes (report): Sakai training for those teaching in the new system during spring is available on Monday, Dec. 17 and Tuesday, December 18. Training for those using Sakai in summer and fall will be available throughout the spring and summer. Training opportunities will be listed on the luc.edu/sakai website when they are finalized.

d. Carol: additional Sakai updates
   i. Notices sent:
      - Migration request
      - Request for using Sakai in the spring term
      - Notification of training for spring converts
   ii. Website:
      - Updates being added, including links to training schedule, FAQs, instructional videos.
      - FAQs begin updated as questions come in from faculty.
II. New issues:
   a. What are the issues important in your area regarding academic technologies?
      i. Mobile apps
         - LUC apps: development and plans?
         - What effect, if any, with migration to the new T-4 templates have on mobile apps?
         - Effectiveness of our LUC mobile app to get the information we are looking for.
         - Who suggests or review apps?
         - Does the campus have a resource that recommends apps? Is this something done at the school level?
         - Medical apps will soon be certified (http://davidleescher.com/2012/07/13/five-reasons-why-medical-apps-will-want-to-undergo-certification/ for information about the reasoning behind this decision)
         - HSD resource for apps: http://library.luhs.org/hsliderary/e-resources/mobile/
   b. Before the next meeting: each person should send at least ONE topic or issue that units/faculty are dealing with regarding academic technology issues. At the meeting, we will discuss and prioritize the issues to work on.
   c. Jessica will help find a graduate student to be part of the committee. Carol checking with Jane Neufeld regarding undergraduate participants.

III. Next meeting: Thursday, January 17 at 11:30 in Cuneo Hall 410 or online at: https://connect.luc.edu/atcmeeting