LUC Academic Technology Committee
Wednesday, January 23, 2008
Meeting Minutes

Committee members in attendance:

Deatherage, Janet       School of Continuing & Professional Studies
Faught, Jim School of Law
Hupert, Anne College of Arts and Sciences
Malliaris, Mary School of Business Administration
Montes, Bruce Information Technology Services
Moy, Terry Marcella Niehoff School of Nursing
Scheidenhelm, Carol Academic Affairs
Seal, Robert University Libraries

I. Current Technologies and Updates
   a. Anne Hupert, Turn-It-In: Anne discussed the current attitudes about “Turn-It-In.” It is not 100% perfect, but the overwhelming majority of faculty like it. 135 faculty used it in the fall semester; the college is encouraging more faculty to use it. 90% of the reports were generated by 20% of the faculty. 1,970 students used it and 5512 reports have been generated. Renewal, due July 1, 2008, depends on its use this semester. Students in CAS—and across campus—are acutely aware of it.

   b. Bruce Montes - media work groups: have moved from “proof of concept” to actual pilot programs for spring 2008. Work groups made presentations to CIO Susan Malisch. Three of the four technologies have free, publicly available processes. Bruce discussed three pilots in use this semester:
      i. Podcasting – academic podcasts can be used through Blackboard. Podcast topics are divided into “academic” and “anything else.”
      ii. Blogs and Wikis – academic and non-academic.
      iii. Video streaming – more administrative than academic. The workgroup focus was on live streaming. No classroom examples yet.

   c. Bob Seal – Information Commons: Bob discussed the new Information Commons, a partnership between IT and the Library. It opened January 14, 2008. Over 200 computers, 222 desktop workstations and 50 laptops are available. The environment is entirely wireless. The café was not ready for the opening, but all comments were positive. There is a service desk on all three floors; main service and media lab on floor 2. Whiteboards are ordered for all classrooms.

   Discussion continued about the use of smartboards. Bruce Montes said that they are underused. Ann Hupert suggested a room with multiple smartboards. The basic smartboard costs about $2000; multiple smartboards at about $100,000 is at the other extreme. Bob Seal added that Teamspot is used in collaborative work spaces in the information Commons: 14 rooms with LCD monitors. Several students at a time can work off the same screen with collaborative software. It can be used in remote locations. The potential is endless. We will have an overview of Teamspot at our next meeting.

The media lab is on the 2nd floor; 12 seats. It offers simple to high-end editing capability, full-time staff, and a lot of equipment that students may check out of the building. The staff conducts free workshops for students. (“How to do a good PowerPoint.”)
We will schedule a future meeting in the Information Commons.

d. Carol Scheidenhelm – Update: Wednesday, August 13, 2008 is the new date for Focus on Teaching, topic: assessment. Doug Eder, nationally-recognized assessment scholar, will present the keynote address. We may have additional workshops lead by Doug during his visit to Loyola.

Blackboard – Two faculty from the School of Business will help test their readiness to teach online in the event of an emergency campus shutdown.

Clickers – We will have a demonstration of the three systems currently being used on campus at a future ATC meeting. The committee will recommend one system be adopted for campus use; this recommendation will go to the IT Steering Committee for approval. This will mean that students will have to buy only one clicker and IT will have to support only one system.

II. Presentation: Copyright Issues: Ursula Scholz of Loyola University Chicago Libraries gave a comprehensive Power Point presentation on copyright issues that relate to faculty, librarians and any user involved in the use of other’s materials. For most materials, the website used to seek permission for use is www.copyright.com

Ursula will work with the ATC subcommittee on copyright.

III. Next meeting: Wednesday, February 27, 1:30-3:30. Information Commons, Lake Shore Campus.

Jim Faught, Recorder