Top Hat Presentation Tool Application

1. Open the presentation application and enter your Top Hat username and password.

2. The main Top Hat page will appear, allowing questions to function as normal.

3. Select Course to view all Top Hat courses.

4. Select Content to view content currently being displayed to students.

5. Select the Collapse icon to minimize the application.

6. Select the Expand icon to return to main Top Hat page.

7. Select the Here icon to activate the attendance and display the code.

8. Select the Quick Question icon to create an on-the-fly question.
   a. Decide the type of question and select the Right Arrow.
   b. Place a check next to Attach Screenshot if wanting to have a snapshot included in the question.
c. The question code will display.

d. Select the Graph icon to view results.

e. Select the Lock icon to stop responses from being recorded.

f. Select the X icon to close the window and return to the Presentation Application.