Allowing Test Retakes in Sakai

There are several reasons for allowing a student to retake an online test, e.g., student lost connectivity to the test and test auto-submitted before student regained connectivity, instructor wants to allow retake based on specifics of a case, etc.

If the Retract Date has already passed, the instructor must change the published test Retract Date to a future date and notify the student of the new date and time deadline for the test retake.

1. To allow a test retake, click on the Tests & Quizzes tool in your course tools menu.

2. Locate the test under the Published Copies tab.

Assessments

Create an Assessment

Create from Scratch

Assessment Title

- Create using assessment builder
- Create using markup text

OR

Working Copies: not released to students
Published Copies: released to students
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3. In the Select Action box to the left of the test title, click on the dropdown arrow and select Scores.

4. On the Scores page, select Submission Status from the options.

5. Locate the name of the student in the Name column of the “Submission Status” page and click on Allow retake? under the student’s name.
6. You will be asked to confirm that you wish to allow the student to submit the test one more time. Click on the Retake button to allow the retake.

The Allow Retake? option will disappear for that student in the Submission Status page.

The student will be able to access the test once the retake has been confirmed by the instructor. The link for the test will again become active only for the student(s) who has been allowed a retake.

When the student submits the Retake, the “Submit Date” in the Total Scores area of Tests & Quizzes will reflect the date and time of the Retake. The test results available via Total Scores will be those of the Retake, not the score of the original test.

What happens to the original test attempt if a retake is allowed?

The original test result remains available to the student but it disappears from the instructor’s view under Scores. However, the instructor can access the answers to all attempts by downloading test results.

In the example below, two students – Jane Addams and Lucy Parsons – were allowed one retake of a test. The number in the Order of Submission column indicates which attempt is first, i.e., 1 indicates the first attempt and 2 the second attempt.