The tools available in a site are listed as buttons in the left-hand Menu. A variety of tools are provided by default, but faculty can add or remove tools from their sites.

To change the tools available in your site:

1. Click Site Info > Edit Tools.

2. Check or uncheck boxes to add or remove tools from your site.

3. Scroll down to the bottom of the page and click Continue.
Adding, Removing, & Reordering Sakai Tools

4. Confirm your tool edits on the next page and click Finish.

List of available tools:
Home, Announcements, Assignments, Blogs, Chat Room, Drop Box, Email Archive, Evaluation System, Forums, Gradebook, i>clicker, Lessons, Messages, Modules, News, Podcasts, Polls, PostEm, Resources, roster, Schedule, Scorm Player, Section Info, Sign-up, Site Info, Statistics, Syllabus, Tests & Quizzes, Web Content, Wiki

To reorder and rename tools:
The Page Order tool allows site maintainers to reorder and rename the tools in their site’s toolbar.

1. Click Site Info > Page Order.

2. Click on the tool name you would like to move, then drag and drop it to a new location to reorder the tools.

3. To rename your tools, use the Page Order button and click the Edit icon next to the tool you want to rename.