Accessing the Student View of Gradebook

A student’s view of grades in the **Gradebook** can be produced in the following manner:

1. In your course tools menu, click on **Gradebook**.
2. Select the **All Grades** button from the **Gradebook** menu bar.
3. Click on the underlined name of the student, i.e., **Student, Ima**.
4. A page entitled **Grades for Ima Student** will open. In the top right hand corner of that page click on the underlined heading **Ima Student's View of Grades**.
5. The resulting view is the specific student’s view of the Gradebook.

**Note:** The student view is based on the **All Grades** view. It will not reflect any item ordering changes made in the **Gradebook Items** view.