Using Peer Review in Sakai Assignments

To enable students to review the work of their classmates, use the Peer Review feature in the Sakai Assignments tool. **Note:** Peer assessments must be graded in points; group assignments are not allowed.

1. Click the **Add** button in the Assignments menu and create your assignment per the instructions provided in [link] Creating Sakai Assignments.

2. Check the **Peer Assessment** option (located just after the **Grading** options).

   **Peer Assessment**
   - **Use peer assessment**
   - **Peer assessment requires a points grading scale and do not allow group assignments.**

3. Choose the date for end of the Evaluation Period.

   **Evaluation Period Finishes:** 09/30/2015 05:10 pm  
   
   **Date picker**

4. Decide on the type of evaluation and if students should see reviews of their work.

   - **Anonymous evaluation**
   - **Allow students to see reviews**

   - **Choose Anonymous evaluation** to hide reviewers' identities.
   - **Choose Allow students to see reviews** for students to read reviewers’ comments.
   - The two options are not mutually exclusive. If you check both, students will not see the names of the reviewers but they will see reviewers’ comments.

5. Decide on the number of submissions students must review (**required**).

   **Number of submissions students must review**

6. Provide instructions for reviewers in the text editor. (**optional**)

   **Instructions for reviewers:**

   **Enter instructions in the rich text editor**

Sakai ver. 10 – Assignments  
Instructional Technology and Research Support (ITRS) Revised 8/14/2015
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7. The Assignments tool will automatically assign the appropriate number of papers to students. You can see the peer assignments by checking the **Grade** or **View Submissions** option under the assignment title in the **Assignment List**. The peer assignments will become visible after the due date or accept until date of the assignment has closed.