Create a Webcast URL

1. From the Panopto site, click **Create**.
2. Select **Webcast**.

3. Enter a session name.
4. Use the drop-down arrow to select a folder for the session.
5. If desired, enter a description for the session.
6. Click **Create**.

7. You will be brought to the Overview page for this session. Copy and paste the URL next to **Viewer Link** and send this link to users you wish to attend the session.