Select a Folder

1. If you opened Panopto through your Sakai course, the Panopto folder for that course will be selected by default. To change the course folder select the folder icon across from the folder name.

2. Across from the folder you wish to select, click Add New Session.

Change the Title of your Session

1. By default, the session will be titled the day, date, and time the recorder was opened. To change the title of a session, enter the new title in the text box next to the session name.