Modify Start and End Points

1. Right-click on the handle at the beginning of the recording.
2. Select **Modify Edit**.

   ![Menu options](image)

   - Zoom in
   - Zoom out
   - Add edit
   - Split edit
   - **Modify edit**
   - Create event
   - Modify stream
   - Set as default thumbnail
   - Clear default thumbnail

3. Use the up and down arrows or manually enter in a new start and/or end time, then click **OK**.

   **Note:** You can change your recording back to the original time, if needed.

   ![Edit Properties](image)

   - **Manually change start and end times.**

   - Stream: AUDIO 964dd3c8-f75a-4c58-95bc-c9821fbfd972
   - Start Time: 00:00:02.62
   - End Time: 00:00:27.45
   - Duration: 00:00:24.8290000