Changing the Administrator Password

If you have forgotten your password for your Listserv, contact Corey James at cjames7@luc.edu. If you know your current password, but would like to change it, follow these steps:

1. Log in to the admin home page of your Listserv.
2. Select Passwords.
3. Enter your new administrator password twice.
4. Select Submit Your Changes at the bottom of the page.