The Electronic Classroom (EC) consists of these basic units: 1) **Data Projector**; 2) **Computer** and **Monitor**; 3) **Touch Panel**; and 4) **Equipment Rack** includes: Main Power, Auxiliary Plate, and Blu-ray player.

**To Activate System:**

Locate the **Touch Panel**, and select the source you wish to use with the hard buttons on the right hand side.

*Please note* – If the system is not powered down properly you may have to shut down the system properly (Explained below; see **System Shutdown**)

**To Display from the Computer Workstation:**

1. Turn on the computer and monitor, if not already on.
2. Press the **Computer** button on the Touch Panel.
3. If you do not see the computer image (**you may have to wait for Projector to warm up ~1 min**): After waiting a minute, press **Computer** one more time to see if this brings it up.

**To Login to a Workstation:**

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard
2. Type your Username and Password and hit Enter.
To Display a Bluray/DVD:

1. On the **Touch Panel**, press the **Bluray** hard button.
2. Insert your disc, and press play via the Touch Panel.
3. If you do not see the image of the disc, you may need to reselect **Bluray** on the **Touch Panel**.

To Display from your Laptop:

1. Using the VGA or HDMI cables provided to you, connect your laptop.
2. On the **Touch Panel**, press the **Laptop** button.
3. Select which cable you are using, **VGA** or **HDMI**.
4. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and reselect **VGA** or **HDMI** from the **Touch Panel**.

**Please Power Down the Projector Before You Leave the Room**

**System Shutdown:**

Using the Touch Panel, press the **System Off** button, and then press **Shutdown**.