The Electronic Classroom (EC) consists of four basic units: 1) Projector; 2) Computer and Monitor; 3) Crestron Touch Panel (shown below); and 4) Equipment Rack (shown below). Equipment rack includes: Main Power, Auxiliary Plate, and Blu-ray player.

**To Activate System:**

Locate the Touch Panel, and select the source you wish to use with the hard buttons on the right hand side.

*Please note* – If the system is not powered down properly you may have to shut down the system properly (Explained below; see System Shutdown)

**To Turn on the Data Projector:**

After selecting your source, the Projector will turn on and the screen will lower automatically. It may take up to minute for the projector to fully warm up.

**To Project an Image from the Computer Workstation:**

1. Turn on the computer and monitor, if not already on.
2. Press the Computer button on the Touch Panel.
3. If you do not see the computer image *(you may have to wait for Projector to warm up ~1 min)*: After waiting a minute, press Computer one more time to see if this brings it up.

**To Login to a Workstation:**

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard
2. Type your Username and Password and click the arrow button.

For immediate assistance, please call ext. 8-4ITS

Hours of Operation: M-F 7am-9pm • Sat 8am-3pm • Sun Closed

**Please note that support hours are subject to change without formal posting.**
To Project a Bluray/DVD:

1. On the **Touch Panel**, press the **Bluray** hard button.
2. Insert your disc, and press play via the **Touch Panel**.
3. If you do not see the image of the disc, you may need to reselect **Bluray** on the **Touch Panel**.

To Use your Laptop Computer in the Classroom:

1. Using the **VGA** or **HDMI** cables provided to you, connect your laptop.
2. On the **Touch Panel**, press the **Laptop** button.
3. Select which cable you are using, **VGA** or **HDMI**.
4. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and reselect **VGA** or **HDMI** from the **Touch Panel**.

Please Power Down the Projector Before You Leave the Room

System Shutdown:

Using the **Touch Panel**, press the **POWER** hard button, and then press **YES**.

For immediate assistance, please call ext. 8-4ITS

Hours of Operation: M-F 7am-9pm • Sat 8am-3pm • Sun Closed

**Please note that support hours are subject to change without formal posting.**