The Electronic Classroom (EC) consists of these basic units: 1) **Data Projector**; 2) **Computer** and **Monitor**; 3) **Touch Panel**; and 4) **Equipment Rack** includes: Auxiliary Power, Auxiliary Plate and Cables, Blu-ray/DVD Player, **Computer**

**To Activate System:**

1. Locate the **Touch Panel**, and select the source you wish to use with the hard buttons on the right hand side.

2. **Please note** – If the system is not powered down properly you may have to shut down the system properly (Explained below; **see System Shutdown**)

3. **To Display from the Computer Workstation:**
   1. Turn on the computer and monitor, if not already on.
   2. Press the **COMP** button on the Touch Panel.
   3. If you do not see the computer image (*you may have to wait for Projector to warm up ~1 min*): Press **COMP** once more.

For immediate assistance, please call *901* from a classroom phone.
To Login to a Workstation:
1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard.
2. Type your Username and Password and click the blue arrow button.

To Display a Blu-ray/DVD:
1. On the Touch Panel, press the Blu-ray hard button.
2. Insert your disc, and press play via the Touch Panel.
3. If you do not see the image of the disc, you may need to reselect Blu-ray on the Touch Panel.

To Display from your Laptop:
1. Using the VGA with audio or HDMI cables provided to you, connect your laptop.
2. On the Touch Panel, press the Laptop hard button if using VGA, or the HDMI button if using HDMI.
3. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and reselect Laptop from the Touch Panel.

Please Power Down the System Before You Leave the Room
System Shutdown:
Using the Touch Panel, press the POWER hard button, and then press YES.