Turning on a Webcam for Broadcasting Video (Optional)

- Verify your webcam is connected properly **before opening the meeting space**. Recommended webcams include the Logitech C525 and C920.

- To begin broadcasting video, click the **Start My Webcam** button on the menu bar at the top of your screen, or in click in the Camera and Voice pod.

This will begin the video preview. Click **Start Sharing** when ready to share your live video feed.

- Click the **Webcam** button again to stop broadcasting.

- All meeting hosts and presenters can broadcast video.

- A host can also activate video for participants, although doing so for more than 3 users at a time is **NOT** recommended. To turn on this feature, click the drop down button to the right of the **Start My Webcam** icon and then select **Enable Webcam for Participants**.

- Follow the same steps to disable feature.

- Video of the speaker is highlighted, making it easy to identify the speaker